



GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)
Parish Council: 01604 702938
www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 5th SEPTEMBER 2006 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), M Smith S Cates, C Nobbs, T Janiu-Deen, S Batchelor, G Proudley

Attending: Mrs T Sampson (Clerk)

06/68 Public Questions

Mr Robson, local resident expressed his concern on the following points:

- Disappointment that the meeting held on Monday 4th September to establish the views of residents on Foxfields Country Park was not advertised sufficiently and therefore attendance was low.
- A delay of the June minutes being advertised on the website and an explanation to why July minutes had not yet been put on.
- He briefly explained that in his opinion the June minutes item 06/38.1 was not a true record of what he remembered being said.

The Chairman thanked him for his comments and clarified the following points:

- Item 1 – The meeting on the 4th September was poorly attended and it was accepted that this was due to the delay in the distributing of the newsletter. Apologies were given for this at the meeting.
- Item 2 - A delay in the June minutes were due to the summer break and the webmaster being on holiday. The July minutes are not yet able to be displayed on the web as approval of these minutes need to be sought from the Council tonight
- Item3 - Item 38.1 was from the District Councillor's report regarding the siting of a storage container at Foxfields Country Park. These minutes have already been approved as a true record in July and the District Councillor supported that decision.

06/69 Apologies for Absence

Apologies were received from Cllr Ramsay, Cllr Jellis and Cllr Gerrard.

06/70 Declaration of Members Interest & Apologies for Absence

None were reported.

06/71 Minutes of the meeting of 4th July 2006

- 71.1 The Council approved and adopted the minutes dated 4th July 2006 and the Chairman signed them as a correct record. .
- 71.2 Matters arising
See Appendix 1

Continued.....

06/72

District Councillors Report

- 72.1 Cllr Townsend reported that she has not yet received a response from Garry Hooper regarding the siting of the container at Foxfields Country Park. It was agreed that we would wait on a reply.
Action: Cllr Townsend
- 72.2 Cllr Townsend sought clarification as to whom all e-mails should be sent to regarding Crime and Disorder around Northampton. Cllr Cates agreed to be the point of contact to receive all information on behalf of the Parish Council.
- 72.3 Cllr Townsend informed the meeting that the Petrol Station off the A45 next to Buddies have applied for a liquor licence. A decision is still outstanding.
- 72.4 It was noted that a meeting with the LEA is scheduled for Thursday 7th September regarding the intake this year to Caroline Chisholm Secondary School. Cllr Janu-Deen will be attending and will report back at the next meeting in October.
Action: Cllr Jainu-Deen
- 72.5 It was noted that as Grange Park has become a separate ward there may be a vacancy for another District Councillor. It was agreed that if anyone was interested to contact Cllr Jainu-Deen for more information.

06/73

Chairman's Reports

The Chairman read out the following report:

- 73.1 Tracy Curtis has indicated that she will be returning after her maternity leave on Wednesday 6th September 2006 and has been offered the post as an Admin Assistant.

Over the summer break small halls, toilet and kitchen have been painted.

Another window has been vandalised in the main hall of the Community Centre. The culprit was caught on our newly installed CCTV cameras. The Police have questioned the youth who has admitted to the offence. A brief discussion took place regarding the course of action we should take as a Parish Council. It was agreed unanimously that we should write to the parents to recover the cost of a replacement window. The Clerk was asked to liaise with the Chairman to write an appropriate letter allowing 28 days for payment.
Action: Clerk/Chairman

Annual Audit for 2005/06 has now been approved and the Council thanked Tracy Sampson- Clerk and Sarah Ramsay -Admin Assistant for all their hard work. The Clerk was asked to look into the matter and address any areas of weakness that have been identified. The Council agreed to pay the external auditors invoice for 2006/07 of £646.25.

The Chairman reminded all Councillors that in October we would be looking at our budget for 2006/07 And asked all Lead Councillors to look at the specific areas and identified any expenditure requirements.

Action: All members

06/74

Clerk's Report

Nothing to report

06/75

Finance

- 75.1 The Council agreed the sum of £250 as a Grant to the WI of Grange Park.
- 75.2 The Council agreed to the payment of £456.95 for E-On Energy (Electricity) bills that hadn't been paid in 2003-05.
- 75.3 The Council agreed the expenditure for some urgent remedial work that is needed to be carried out on the Bowling Green

Continued....

75.4 The Council agreed the expenditure as stated in Appendix 2 of these minutes

75.5 Actual expenditure and income figures for the last 3 months were circulated to all members for information only.

06/76 Planning, Highways and Transportation

S/2006/1052/CW

Location: Zone F land Off Saxon Avenue, Grange Park

Proposal: Erection of three office buildings (Use Class B1a) with associated landscaping, car parking and servicing

Observations: No comment

S/2006/1056/P

Location: Land at Foxfields Country Park, Grange Park

Proposal: Siting of decorative screen

Observations: No comment

S/2006/0974/P

Location: 15 Foxfields Way, Grange Park

Proposal: Single storey extension to rear

Observations: No Comment

06/77 Administration and Staffing

Cllr Nobbs informed the meeting that Tracy Curtis will be returning to work on Wednesday 6th September following her maternity leave. It was agreed that a working group meeting will need to be arranged to look into future staffing requirements in order for us to forecast the expenditure needed for the budget for 2006/07. It was agreed that Cllr Nobbs would liaise with the Clerk. **Action: Cllr Nobbs/Clerk**

06/78 Recreation and Amenities

Cllr Smith informed the meeting that there was a Working Group meeting on Monday 4th September to establish the resident's views and requirements for Foxfields Country Park. It was agreed that the Clerk would circulate the notes of the meeting to all members present. **Action: Clerk**

It was agreed that a noticeboard needs to be erected by Foxfields Country Park. The Clerk was asked to obtain quotes and report back at the next meeting. **Action: Clerk**

06/79 Community Centre, MUGA and Bowling Green

In the absence of Cllr Ramsay, the Chairman reported on the current situation regarding the Bowling Green. After a brief discussion it was agreed that we should engage Premier Greens Limited (Cassidys) to maintain on a yearly maintenance contract the Bowling Green. The cost of £3,000 + VAT was approved. The Clerk was asked to set up the contract.

It was also agreed that due to the condition of the Bowling Green and the fact that we could lose Wootton Bowls Club as it is currently unfit to use, some urgent remedial work was required and the expenditure of £4,500 was agreed. This work is to commence at the end of the Season (October). **Action: Clerk**

06/80 Community Activities

Cllr Cates reported on the following items:

- Neighbourhood Watch – A meeting will be arranged shortly and it is anticipated in September
- A request for the Council to purchase a glass cabinet to be located in the foyer of the Community Centre. It was agreed for this to be an item on the next agenda. **Action: Clerk**
- Leaflets will be circulated regarding a Wine Club being started

Continued.....

- It was agreed to delegate Cllrs Cates/Nobbs/Smith and Proudley to look into and organise a Firework Display at Foxfields. They will report back at the next meeting. The Clerk was asked to put it on the next agenda. **Action: Clerk**

06/81 Website and Newsletter

- 81.1 The Chairman reported that the webmaster had been on holiday for a month. Cllr Smith volunteered to liaise with Martyn Fern, Webmaster and find out more about the site. **Action: Cllr Smith**
- 81.2 Concern was expressed about the late delivery of the newsletter this month. The Clerk was asked to speak to Jema distribution and ask for a costing for immediate delivery and to obtain another quote from a distribution company as a comparison. **Action: Clerk**

06/82 Correspondence

- SNC – NCC Proposals for parking charges- noted
- Letter from local resident at Dainty Grove regarding ‘ no ball games signs’ – Passed to District Councillor Sally Townsend for a response
- NALC – details of forthcoming courses- Noted
- Atkins – Annual parish Questionnaire – The Clerk was asked to complete the questionnaire – **Action: Clerk**
- Northamptonshire Criminal Justice Board – Thank You letter for tables and chairs. - Noted
- EnCAMS – Environmental Campaigns - Noted
- SNC – Performance Plan 2006 - Noted
- DEFRA – Clean Neighbourhoods and Environment Act 2005. A guide to environmental enforcement - noted
- Northamptonshire Local Transport Plan Accessibility Strategy 2006/07 – 2010/11- Noted
- Wootton & East Hunsbury Parish Council – Bus Link between Wootton and East Hunsbury - Noted
- SNC – Funding Workshop- Noted
- NALC - Parish Constables – 11th October 2006 – The Clerk and Cllrs Smith, Walker and Ramsay will be attending. The Clerk was asked to notify NALC – **Action : Clerk**

06/83 Date of the Next Meeting

3rd October 2006 @ 8.00pm

06/84 Agenda Items for the Next Meeting on 3rd October 2006 are as follows:

- Update on Firework Display at Foxfields Country Park.

There being no other business the Chairman closed the meeting at 9.35pm.