

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 4<sup>th</sup> SEPTEMBER 2014 AT  
THE COMMUNITY CENTRE, GRANGE PARK.**

Present: Cllrs M Smith (Ch.), S Dawson (V/ch), S Ash, D Harris, A Walker, M Aluko, K Clarke  
W Shakespeare, S Allen and J Davis,

Attending: Mrs T Sampson (Parish Clerk).

**14/120 Public Questions**

- 120.1 Jenny Evans, Youth Inspired joined the meeting to discuss the proposal for a Notivate Project within Grange Park. This project is to motivate young people through music ([www.Notivate.org](http://www.Notivate.org)). The Notivate programme is funded by the Community Foundation but the Parish Council have been asked to cover other costs such as meeting room, Youth Worker time and travel expenses to The Stables, Milton Keynes (£780). Also a brief discussion took place about the re-opening of the Youth Club and Councillors asked what measures had been put in place to eliminate a repeat of the incidents that happened prior to the summer recess. The Chairman thanked Jenny for attending the meeting and explained that the proposal would be discussed further in the meeting (Agenda item 132.3)

*Jenny Evans, Youth Inspired left the meeting*

- 120.2 Details of funding and installation for the additional changing room for the Bowls Club will be discussed later in the meeting (agenda item 129.4)

**14/121 County/District Councillors Report**

County Councillor Michael Clarke reported that he has approved the grant request and donated £800 to Wootton Grange Bowls Club to help fund additional changing room facilities at Grange Park.

It was also noted that Northampton County Council are still awaiting a report from BT regarding the technical assessment and cost modelling issues with the TPN cabinets within Grange Park (this report was due by the end of August) BT have been contacted and chased by Northampton County Council and Grange Park Parish Council, but as yet no report has been received. Michael Clarke reported that the County Council would be prepared to allocate £200,000 towards this and will be looking at other organisation BT, SNC and the Parish Council to fund any shortfall.

The latest information of Superfast Broadband within Northamptonshire can be found by visiting the following website

<http://www.northamptonshire.gov.uk/en/councilservices/Environ/economic/Documents/Newsletter%2012-%20July%202014-%20FINAL.pdf>.

Cllr Clarke also reported that Northampton Highways have an initiative to request that any highways signage within our parish which is surplus to requirements be removed which will reduce the cost of any future maintenance.

- 121.2 The Parish Council noted the resignation of both Councillors Tharik Janiu-Deen and Mark Davidson. The elections for their replacements will take place here at the Community Centre on Thursday 2<sup>nd</sup> October and the candidates' names are : Simon Clifford and Adil Sadygov

## 14/122 Apologies for Absence

- 122.1 Apologies were received and accepted from Parish Councillors Claire Fry, Nigel Stansfield and also our PCSO Amy Thompson.

## 14/123 Declaration of Members Interest

- 123.1 The following declarations were made:

- Cllrs M Smith, A Walker and W Shakespeare declared an interest in any items on the agenda relating to the allotments/Lark Lane.
- Cllr S Allen declared an interest in agenda item 131.6 local resident who fell within the woodland area.

## 14/124 Minutes of the Council Meeting on the 3<sup>rd</sup> July 2014

- 124.1 The Council agreed and approved the minutes dated 3<sup>rd</sup> July and signed them as a true record after the following amendments were made :

- *Item 104.1 should include the attendance of a local resident M Egan who joined the meeting to discuss Parish Communication*
- *Item 112.3 Should read : Cllr Fry informed the meeting that she is recommending to Council that due to numerous conditions imposed to obtain a licence for the installation/purchasing of a bus shelter near Saxon Avenue not to pursue the project*

- 124.2 No matters were arising

## 14/125 Chairman's Report

- 125.1 All items covered in the agenda.

- 125.2 The Chairman reported that the meeting with the Football Foundation has been confirmed for Tuesday 16<sup>th</sup> September commencing at 6.00pm at Foxfield Pavilion. The preliminary meeting will be with the Football Foundation and the Parish Council to discuss future partnership arrangements. An additional meeting will follow (Support Day) with our partners that were included in the initial grant application: Grange Park Rangers, Wooldale FC, Grange Park Parish Council and the Football Foundation. The Parish Clerk was asked to obtain an agenda and invite all parties to attend.

**Action: Parish Clerk**

- 125.3 The Chairman of the Council thanked all staff, Councillors and partners for giving up their time to support the 'Summer Community Event' over the August bank holiday. It was a great success, well attended and enjoyed by members of the public .

## 14/126 Parish Clerk's Report

- 126.1 The Parish Clerk reported we have received an unscheduled visit from the Environmental Health to check the facilities/equipment of the bar/café area. We have been awarded a 4 star rating . Any recommendations listed in the report will be addressed .

**Action: Parish Clerk**

## 14/127 Finance

- 127.1 The Parish Council agreed and approved the accounts for July/August 2014. (Appendix 1 of these minutes).

- 127.2 The Parish Clerk reported that the new bar/café area had been added to our insurance policy and no additional premium was required.

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- 127.3 Cllr S Ash reported that he is working on the accounts for the income and expenditure which has occurred over the summer recess (July/August). It was also noted that a bar/café stock take had taken place on Monday 31<sup>st</sup> August. Once completed, detailed accounts will be e-mailed to all councillors for information.

## **14/128 Planning, Highways and Transportation**

- 128.1 The following planning applications were received:

S/2014/1365/FUL

Location: 18 Wake Way, Grange Park  
Proposal: Front porch and single storey rear extension  
Case Officer: Ben Farrant  
Observations: No Comment

S/2014/1349/FUL

Location: 89 Woodlands , Grange Park  
Proposal: Two storey side extension  
Case Officer : Geraldine Ward  
Observations: No comment

- 128.2 No approval/refusal planning decision notices were received.

## **14/129 Community Centre, Foxfields & Bowling Green**

- 129.1 Cllr S Dawson informed the meeting that we are still negotiating with the sub- contractors and the supplier of the Tiger Turf to renew the flooring at the Muga. It is hoped that we can agree the price of £23,000 and proceed with the order by the end of business on Friday 5<sup>th</sup> September.  
**Action : Parish Clerk**
- 129.2 It was agreed that Cllr S Dawson and the Parish Clerk would arrange a meeting with Woodland View Primary School to sign the 10 year maintenance agreement and to also discuss the design/installation of the line marking proposed for the M.U.G.A matting. **Action: Cllr S Dawson/Parish Clerk**
- 129.3 The Parish Clerk tabled a list of issues and maintenance jobs that the team of caretakers had achieved over the summer recess. The Council thanked them for all the additional hard work during this period.
- 129.4 It was noted that the Bowls Club have now been able to purchase a shed for additional changing facilities with the help of some funding from our County Councillor. The existing shed will be removed and replaced. Delivery and installation date will be 30<sup>th</sup> September 2014.
- 129.5 The Parish Council decided to defer the consideration of upgrading the bar area in the main hall until early next year (2015).

## **14/130 Administration & Staffing**

- 130.1 All staffing issues to be discussed under item 14/135 of these minutes.
- 130.2 It was agreed to arrange a ‘thought shower’ meeting on Thursday 11<sup>th</sup> September to discuss future events and discuss the running arrangements of the new café/bar area.
- 130.3 Caretaking arrangements will be discussed under item 14/135 of these minutes.

## **14/131 Environment**

- 131.1 Contract 5 log sheets with a progress report included were circulated to all Councillors for consideration and review. Concern was expressed about the speed of the operators on the triple mowers and the Parish Clerk was asked to reiterate this to our consultant.

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- 131.2 A working group meeting took place during the summer recess to discuss the renewal of the playpark equipment . It was noted that they had looked at all the proposals and associated costs and are recommending to Council that we proceed with the purchasing and installation of the Wickstead play equipment and flooring. This was approved. The current cost of this is £62,659 (*£35,000 has been awarded to us from the New Home Bonus Scheme*). Cllr Dawson was asked to negotiate with Wickstead to see if the cost can be reduced to £60k. **Action: Cllr Dawson**

The Parish Clerk was asked to write to the local residents who reside near the Park and invite them into the office to look at the plans prior to them being exhibited in the café/bar area. **Action: Parish Clerk**

- 131.3 The Parish Clerk informed the meeting that she had e-mailed a building structural engineer in order to discharge Condition 1 of our planning application at the allotments at Lark Lane.

- 131.4 It was noted that the R&G consultant had updated the log sheet with the following in relation to the flooring at the park within Wake Way:

*04/9 – grass becoming established now – will inspect again*

It was agreed to monitor and report any findings back to the Parish Council.

- 131.5 The Parish Clerk reported that the Noise Management Plan had been submitted to South Northants Council for consideration and approval.

- 131.6 The Parish Council discussed the evidence/photos which had been sent to them by a local resident about their personal injuries caused as a result of falling over some tree stumps within a desire way at Alamien Woodland area. After a brief discussion, the parish council agreed and approved to send the resident some flowers and to ask our landscape consultant to remove the offending tree stumps.

**Action: Parish Clerk**

14/132

## Communication

- 132.1 The Parish Council discussed the regularity of the Newsletter and considered as to whether they should reduce the number of issues per year. It was agreed that most residents found the Newsletter to be informative and it was therefore felt that we should stay with the four editions per year.
- 132.2 The Parish Clerk circulated the accounts for the Summer Event for information only and as discussed under item 125.3 of these minutes the event was very successful. All stall holders and bands would be happy to return next year.
- 132.3 Following the update from Jenny Evans who joined the meeting to discuss the Notivate Project. The Parish Council agreed that they would be willing to work in partnership with Youth Inspired to provide the Notivate project to the young people of Grange Park. The Parish Clerk was asked to reiterate and seek clarification on the following points:
- *A weekly attendance fee of £2.00 would be charged*
  - *An itemised breakdown of the £780 fees which have been requested by Youth Inspired.*
  - *A report on how the Youth Club if opened again would control/manage the attendance of the youngsters to avoid any repercussions of issues raised before the summer recess*
  - *Regular meetings with the Parish Council (suggested monthly)*
  - *If any issues arise then the Parish Council will have the ability to terminate the contract with immediate effect.*
  - *To update procedures which would include a weekly attendance register.*
- 132.4 Cllr Dawson reported that perhaps the Parish could consider different stalls, activities for the ‘Summer Event ’ next year. i.e. Funfair, Beer Festival, Sausage & Cider etc. The Parish Council decided to discuss further at the meeting scheduled for the 11<sup>th</sup> September.
- 132.5 It was agreed to update the Communication Procedures for Councillors to include the use of Facebook, twitter, emails etc. . The Parish Council delegated the Chair/Vice-Chair and Parish Clerk to formulate.

**Action: Parish Clerk**

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132.6 Cllr S Dawson asked if they wanted to consider the purchase of a 'Community Bouncy Castle' to use at our events. The Council asked Cllr Dawson to seek further information and report back at the next Parish Council meeting in October .  
**Action: Cllr S Dawson**

132.7 The Parish Council agreed to have a fruit and veg stall sited at the Community Centre on a three week trial basis commencing 19<sup>th</sup> September 2014. The Parish Clerk was asked to organise this.  
**Action Parish Clerk**

### **14/133 Correspondence**

133.1 Correspondence received:

- Thank you letter from Grange Park Pre-School following Grant funding
- Grange Park adoption – Bus Link, Lark Lane

### **14/134 Administration & Service Request**

Nothing to report

### **14/135 Date of the Next Meeting**

135.1 The next meeting of the Council will be held on Thursday 2<sup>nd</sup> October at 7.30pm and will be held at the Community Centre.

There being no further business the Chairman closed the meeting at 10.30pm .