

# GRANGE PARK PARISH COUNCIL

Community Centre, School Lane  
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

## **MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 6<sup>th</sup> SEPTEMBER 2012 AT THE COMMUNITY CENTRE, GRANGE PARK**

Present: Cllrs M Smith (Ch), C Fry (Vch), M Aluko, S Dawson, S Allen, J Proudley.

Attending: Mrs T Sampson (Clerk)

### **12/112 Public Questions**

PCSO Charlotte Johnson informed the meeting that she would be leaving the Police Community Support Team as from 1<sup>st</sup> October 2012 to train to become a Police Officer. It was noted that PCSO Michelle Lee would take over the role.

### **12/113 County/District Councillors Report**

District Councillor Tharik Jainu-Deen attended our meeting and gave the following update:

- Currently looking into the installation of faster broadband within the parish
- Community Library location – liaising with Charlie Nobbs regarding the Karios Centre
- New Chairman of South Northants Council has been appointed for 2012/13 – Councillor Andrew Wilby

### **12/114 Apologies for Absence**

Apologies were received and accepted from Parish Councillors J Walker, N Stansfield and A Walker and District Councillor Mark Davidson due to personal/business commitments.

### **12/115 Declaration of Members Interest**

No declarations were received.

The Clerk reported that all signed declaration of interest forms are on South Northants Council website.

### **12/116 Minutes of the Council meeting of 5<sup>th</sup> July 2012**

116.1 The Council approved and adopted the minutes dated the 5<sup>th</sup> July 2012 and the Chairman signed them as a true record.

116.2 Matters arising  
No matters arising.

### **12/117 Chairman's Report**

117.1 All relevant items will be covered within the meeting

### **12/118 Parish Clerk's Report**

118.1 No report received

Continued.....

## 12/119 Finance

- 119.1 The Parish Council agreed and approved the accounts for August 2012.  
119.2 The Parish Clerk reported that we may receive a qualified statement as we reviewed our risk assessments in April and they should have been assessed by the end of March 2012.

## 12/120 Planning, Highways and Transportation

120.1 Location: 46 Woodlands  
Proposal: Single Storey side extension  
Case Officer: Lucy Pierce  
Observations: No Comment

Location: 36 The Spinney  
Proposal: Summer house to rear  
Case Officer: Lucy Pierce  
Observations: No comment

Location: 10 Hazel Copse  
Proposal: Single Storey rear extension  
Case Officer: Alex Keen  
Observations: No comment

120.2 The Chairman reported that building regulations and planning permission has now been approved for the internal alterations to form a social/recreation area at the community centre. Following a brief discussion it was decided that we would obtain another quote. The Parish Clerk was asked to contact Chris Smith's Building Contractors. This item will be discussed at the next meeting when more information will be available

120.3 The Parish Council considered the proposal received from Northampton highways department for the installation of highway/directional signs at a cost of £2,500. It was noted that although the Councillors had received the information/diagrams via e-mail prior to the meeting, some of them were unable to download the data. Due to time constraints at the meeting, it was agreed to defer this item to the next meeting which will allow sufficient time for Councillors to view the documents.

**Action: Parish Clerk**

## 12/121 Staffing

121.1 All staffing issues were discussed under item 12/126.1

## 12/122 Grange Park Community & Sports Association (GPC&SA)

122.1 Cllr Smith reported on the following items:

- GPC&SA meet during the summer recess to discuss issues relating to football and in particular the football development plan. A meeting has been arranged for the 24<sup>th</sup> September with the football foundation to discuss the plan and its future.
- The Cricket season has now finished and GPC&SA will review arrangements for next year.
- Concerns were raised from the Parish Council about the persistent amount of litter that is being left after football training and matches. It was noted that these concerns would be forwarded to the football teams at the next GPC&SA meeting.

## 12/123 Environment

123.1 The Parish Clerk reported that a meeting was held on the 2<sup>nd</sup> August 2012 with Head of Highways to discuss the planning application recently submitted by us for the change of use and new vehicular access at Lark Lane allotments site. It was agreed at the meeting that NCC would look over the drawings presented and consult with their passenger transport colleagues and confirm any changes/alterations needed in order for NCC to approval the application as the major consultee.

**Action: Parish Clerk (Oct agenda item)**

Continued.....

- 123.2 The Chairman reported that a progress report on all issues affecting this contract was circulated to the Councillors prior to the meeting. The Parish Clerk was asked to put the report on the website. The Parish Council agreed the following:
- Agree two days work for R&G to do some thinning of the pioneers around the parish to assess the amount of time/work is required to complete the whole of the parish. A schedule of works and prices will be available at the next meeting to discuss in more detail.
- Action: Parish Clerk (Oct agenda)**
- 123.3 The Parish Clerk was asked to contact R&G to establish if more bollards are needed around the Parish to stop any unwanted travellers.
- Action: Parish Clerk**
- 123.4 The Parish Clerk was asked to speak to R&G to check the cost of certain developer owned grass areas within the parish that had not been cut/maintained for a long period. The Parish Council agreed to send an e- mail around showing the cost and if it was considered best value then they would approve the expenditure.
- Action: Parish Clerk**

**12/124**

## **Communication**

- 124.1 The Parish Council agreed that we need to purchase Microsoft Publisher in order to produce the newsletter as the current system of using Word is proving very time consuming. The deadline for articles is 27<sup>th</sup> September with the aim to get the newsletter circulated within the first few weeks of October. It was agreed to include the poster for the firework display.
- Action: Parish Clerk**
- 124.2 Cllr S Dawson informed the meeting that now the children had gone back to school after the summer recess he would organise a competition to design a Parish logo. It was also noted that our new website is progressing and will be going live in October.
- 124.3 The Parish Clerk was asked to publicise the ‘SKOOL DISCO’ event by using the A frames boards, putting notices in the community centre and on the website. It was agreed that we would review the numbers on Friday 21<sup>st</sup> September and make the decision if we are to proceed with the event.
- Action: Chairman/Clerk**
- 124.4 After a brief discussion the Parish Council agreed to defer the proposal for changing our existing licence to include Civil Ceremonies until there was a proven demand which would support the financial commitment.
- 124.5 Cllr Fry reported that she was having a meeting with Jenny Evans, the Youth leader, next week and would report back at the next meeting in October.
- Action: Cllr Fry**
- 124.6 The Parish Council agreed a budget of £2,500 ex.vat for the firework display on Saturday 3<sup>rd</sup> November at Foxfield Country Park. This year the fireworks will an operator- fired show to music. It was agreed to have a working group meeting nearer the time.
- 124.7 Cllr S Dawson reported that a local resident was prepared to take photos of the Councillors which would be published on the website. She also agreed to let the Parish Council have the copyright rights. The cost would be £50. The Parish Council approved this expenditure and ask Cllr Dawson to seek a date and time.
- Action: Cllr S Dawson**
- 124.8 The Parish Clerk was asked to obtain some cold caller stickers from Trading standards and let residents collect them from the Parish Office if needed.
- Action: Parish Clerk**

**12/125**

## **Correspondence**

- 125.1 Correspondence:
- Thank you letter received from Warwickshire Northamptonshire Air Ambulance for our kind donation following the jubilee event – Noted
  - Adoption certificates for various locations within the Parish - Noted

Continued.....

**12/126 Exclusion of Press and Public**

126.1 In view of the confidential nature of the business about to be transacted the notes of this part of the meeting will only be attached to the originals.

**12/127 Administration & Service Request**

The Parish Clerk was ask to seek confirmation as to who owns the land at the old sewage works off the Quinton Road.

**12/128 Date of the Next Meeting**

128.1 The next meeting of the Council will be held on Thursday 4<sup>th</sup> October 2012 at 7.30pm and will be held at the Community Centre.

There being no further business the Chairman closed the meeting at 9.30pm.