

**GRANGE PARK PARISH
COUNCIL**
Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 2nd OCTOBER 2014 AT
THE COMMUNITY CENTRE, GRANGE PARK.**

Present: Cllrs M Smith (Ch.), S Dawson (V/Ch), S Ash, D Harris, A Walker, M Aluko, K Clarke
W Shakespeare, S Allen, C Fry and J Davis,

Attending: Mrs T Sampson (Parish Clerk).

14/137 Public Questions

137.1 A local resident joined the meeting to discuss a broken/rotten fence at Great Ground Walk. The Parish Council agreed to ask our landscape consultants to take a look and give us a quote on either repairing or removing.

Also the Parish Council agreed to obtain a quote for the planting along the boundary of the square at the top of Wren Close to stop footballs damaging local residents' flower beds, hitting cars and front doors.

Action: Ken Francis

14/138 County/District Councillors Report

A local resident asked Cllr Clarke about the traffic issues and road markings when approaching the M1 junction from Grange Park. It was noted that we need to speak to our Highways Liaison Officer to give us an update.

Action: Parish Clerk

It was noted that Northampton County Council are still awaiting a report from BT regarding the technical assessment and cost modelling issues with the TPON cabinets within Grange Park (this report was due by the end of August) BT have been contacted and chased by Northampton County Council and Grange Park Parish Council, but as yet no report has been received. The Parish Clerk was asked to e-mail BT and request an update.

Action: Parish Clerk

It was noted that the County Councils budgets for 2015/16 are about to be formulated and tight finances will continue although it is not envisaged that there will be an increase in Council tax.

14/139 Apologies for Absence

139.1 Apologies were received and accepted from Parish Councillors Nigel Stansfield and also our PCSO Amy Thompson.

14/140 Declaration of Members Interest

140.1 The following declarations were made:

- Cllrs M Smith, A Walker and W Shakespeare declared an interest in any items on the agenda relating to the allotments/Lark Lane.

14/141 Minutes of the Council Meeting on the 4th September 2014

- 141.1 The Council agreed and approved the minutes dated 4th September and signed them as a true record after the following amendments were made :

*Item 121.2 penultimate paragraph should read: and the candidates that attended our meeting were :
Simon Clifford and Adil Sadygov*

Item 132.6 should read : the purchasing of a Community Bouncy Castle will be deferred until the next financial year 2015/16.

- 141.2 No matters were arising

14/142 Chairman's Report

- 142.1 All items covered in the agenda.

142.

- 2/3/4 The Chairman reported that a meeting had been held with the Football Foundation, County FA and representatives from both Wooldale and Grange Park Rangers on the 16th September to discuss and approve a plan to go forward with regards to the usage of the football facilities at Foxfields.

After a brief discussion the Council agreed that they were in breach of their partnership agreement by asking Wooldale to leave the venue and in order for the project to go forward it was suggested by the County FA that we should formally consider a service level agreement which both clubs sign up to eliminating any future issues. Both football clubs will be also formulating a new development plan.

It was proposed by the Football Foundation that a single representative be delegated to attend a meeting to discuss the above scheduled on the 14th October 2014 at 6.30pm. The Parish Council agreed to delegate the Vice –Chairman Sean Dawson to attend this meeting.

14/143 Parish Clerk's Report

- 143.1 The Parish Clerk reported that the BDO External Audit for the year ended 31st March 2014 had been completed and that there were no matters arising.

14/144 Finance

- 144.1 The Parish Council agreed and approved the accounts for September 2014. (Appendix 1 of these minutes).

- 144.2 Cllr S Ash reported that he is working on the accounts for the income and expenditure which has occurred over the summer recess (July/August). It was also noted that a café/bar stock take had taken place on Monday 31st August. Once completed, detailed accounts will be e-mailed to all Councillors for information.

A brief discussion took place regarding the WI using the café/bar facility for afternoon tea commencing in the New Year(every Monday) The Council agreed that they were welcome to use the facilities and make their own cakes with the proviso that they would donate any surplus cakes to the community bar to sell.

Cllr K Clarke kindly donated some home-made cakes to see if they proved popular. It was agreed to purchase a Carrot Cake for Monday 6th October and monitor sales. The results would then be reviewed.

Action: Cllr Clarke

Continued.....

14/145 **Planning, Highways and Transportation**

145.1 The following planning applications were received:

S/2014/1349/FUL (amendment to include alterations to Dormer windows and eaves height
Location: 89 Woodland , Grange Park
Proposal: Two storey side extension
Case Officer : Geraldine Ward
Observations: No comment

145.2 No approval/refusal planning decision notices were received.

14/146 **Community Centre, Foxfield & Bowling Green**

146.1 Cllr S Dawson informed the meeting that we have negotiated with the sub-contractors and the supplier of the Tiger Turf to renew the Muga matting. The total price including installation is £23,000 and is due to be installed within the October half term week.

146.2 Cllr S Dawson informed the meeting that there is still a minor amendment to the agreement that needs finalising before signatures can be obtained. The Parish Councillors asked that the agreement be circulated highlighting the amendments. The modifications are as follows:

- *Date of agreement – 2nd October 2014*
- *Termination of agreement to be 2nd October 2024*
- *Contract Termination fee on £1500*

Action: Parish Clerk

The Parish Clerk was also asked to speak to Tiger Turf regarding the proposed opening ceremony.

146.3 It was noted that the Bowling Club had their new changing room facilities installed on the 30th September 2014.

146.4 The Parish Council agreed to delegate the Parish Clerk to speak to the Football groups to see if there is a requirement to open the café/bar on Saturday when football is played during the month of November.

Action: Parish Clerk

It was noted that a local resident expressed concerns about late openings and any additional noise.

146.5 The Parish Council decided not to pursue the purchasing and installation of BT Sport within the café/bar area.

146.6 The Parish Council agreed to delegate Cllr Harris and Cllr Fry to purchase some soft furnishings and photos for the café/bar area. It was agreed to set a budget of £200.

146.7 The Parish Council agreed that a working group will meet to discuss any issues in relation to the Café/Bar area.

146.8 The Parish Council agreed and approved to use the recycling service at the South Northamptonshire Council.

146.9 The Parish Council agreed to try the new recycling service that is being provided by South Northants Council for commercial buildings. It was agreed to purchase a 1100 recycling bin at a cost of £197.50 per annum to be located at the Community Centre.

14/147 **Administration & Staffing**

147.1 No staffing issues to be discussed.

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- 147.2 The Parish Clerk reported that the following staffing arrangements have been implemented as of 1st October 2014:
Steve Horner - Head Caretaker – Times 0700:1700 daily
Graham Blatchford – Assistant Caretaker – 0800: 1030 – 1700: 2200 (Mon, Tues evenings)
Lorraine Adams – Caretaker/Keyholder – 1700: 2200 (Wed, Thurs evenings)
Julie Boddington – Weekend Caretaker /Keyholder – 1700 Friday to 0700 Monday
John Lawrence – Consultant Caretaker – 5 hours flexible during the week.

14/148

Environment

- 148.1 Contract 5 Log Sheets with a progress report included were circulated to all Councillors for consideration and review.

The Chairman informed the meeting that he had done some research about the clearing of the pond at Foxfields and more importantly the Council's aim to protect any of the wildlife. After a long discussion the Council agreed that they should in the first instance do one day's work and dig to a metre in depth within the middle of the pond. It was agreed that R&G would organise an operator and machinery and a representative from the Parish Council will meet on site to discuss the options. The Council also agreed to put a statement on the website explaining the works which are being undertaken. **Action: Parish Clerk**

The Parish Clerk circulated comments received from Cllr Stansfield via e-mail as he was unable to attend this meeting. These comments were noted.

The Parish Council considered the removal of some logs at Alamien Woods due to three fires which have occurred during the last 3 weeks and the emergency services being called. After a brief discussion it was agreed that we need to concentrate on finding the perpetrator so that we can avoid any future issues. Names of youngsters have been given to the police.

It was agreed to draw this to the attention of local residents so something has been put in the newsletter:

NOTICE

Grange Park Parish Council are aware that logs are being set on fire within wooded areas of Grange Park and we are liaising with the police regarding this. If you have any information relating to this issue please call the police on 101.

The Parish Clerk circulated comments received from Cllr Stansfield via e-mail as he was unable to attend this meeting. These comments were noted.

It was noted that the Wake Way Playground is currently closed due to ground maintenance and re-seeding.

- 148.2 The Parish Council considered the request for some additional planting at Wren Close/Lark Lane in order to prevent footballs from hitting residents front doors and cars. It was agreed to ask our landscape consultant for a quote. **Action: Parish Clerk**
- 148.3 Cllr S Dawson reported that we have confirmed the order with Wickstead to replace the play equipment at Woodland View Primary School and designs have been displayed in the Café/Bar area for residents to view. The installation/start date is likely to be in the region of 6-8 weeks at a cost of £60,000 (£35,000 of this has been received by the New Homes Bonus Scheme).
- 148.4 The Parish Clerk reported that the building structural engineer is having a meeting with the Highways at Northampton County Council on Monday 6th November to discuss the allotments entrance scheme.
- 148.5 The Noise Management Plan has been sent to SNC for Foxfield Pavilion as stated in one of our planning conditions. An additional £3.50 has been requested for the payment of the planning application, this has now been sent.

14/149

Communication

- 149.1 It was agreed that the newsletter will be circulated w/c 18th October 2014.

Continued...

149.2 The Parish Council discussed the following events and asked that they be advertised within the newsletter /facebook page:

- 8th October – Quiz Night
- 24th October – End of term Halloween Party
- 8th November – Firework Display
- 28th November – Movember
- 13th December – Community Christmas (more information will follow)
- 6th /20th December – Chairman’s Christmas Do – Date to be agreed.

149.3 Cllr Fry reported that that the ‘Notivate Project’ registration has taken place this evening and 10 young children have expressed an interest.

149.4 The Parish Council agreed to defer the purchase of a Community bouncy castle until next year.

14/150 Correspondence

150.1 No correspondence received.

14/151 Administration & Service Request

Nothing to report

14/152 Exclusion of the Press and Public

In view of the confidential nature of the business about to be transacted, the public were asked to leave the meeting. The minutes of this will be attached to the master copy only.

14/153 Date of the Next Meeting

153.1 The next meeting of the Council will be held on Thursday 6th November at 7.30pm and will be held at the Community Centre.

There being no further business the Chairman closed the meeting at 10.25pm .