

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

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www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 7th OCTOBER 2010 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch) M Smith (Vch), L Ellington, A Stansfield, C Fry, N Stansfield, N Wilson, T Janiu-Deen and M Aluko.

Attending: Mrs T Sampson (Clerk)

10/133 Public Questions

A resident asked the Parish Council if they could look at the planning consent which had been approved for the turning circle at the end of Foxfield Way as it seems to be used as a parking area especially late at night. The Clerk was asked to speak to South Northamptonshire Council. **Action: Clerk**

Local residents joined the meeting to express their concerns to the proposed location of a youth shelter. They felt that they hadn't been consulted on the project and that it would encourage even more anti-social behaviour around the shopping area of the District Centre. The Parish Council explained that they had consulted the police and the environment agency regarding the proposed location and it was felt that by giving the youth somewhere to go which was away from any residential/commercial area it would alleviate some problems. The Parish Council also informed the residents that the project had been part funded by South Northamptonshire District Council. The Chairman thanked them for attending the meeting and advised them that it would be discussed later in the meeting (agenda item 144.6)

A plea was made to the Parish Council from some of the Youth Club members regarding additional help with the running of the Youth Club every Thursday night at the Community Centre. It was noted that at present there are not enough volunteers to run the club and that it would have to close at the end of October if no help is found. The Parish Clerk was asked to speak to SNC and also Wootton and East Hunsbury Parish Council Youth Coordinator to see if they could help. **Action: Clerk**

10/134 County/District Councillors Report

District Councillor Janiu-Deen informed the meeting that no further information has been gained regarding SNC sharing the senior management team with Cherwell District Council.

10/135 Apologies for Absence

Apologies were received and accepted by County Councillor B Ingram and Cllr Nobbs. No other apologies were received.

10/136 Declaration of Members Interest

Cllrs N Stansfield, M Stansfield declared an interest in any issues relating to the allotments.

10/137 Co-option of Councillor

The Council considered applications for the post of co-opted Councillor. It was agreed and approved that Mr John Proudly would be duly co-opted. The code of conduct/acceptance of Office and Declaration of interest forms were signed

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10/138 Minutes of the meeting of 2nd September 2010

- 138.1 The Council approved and adopted the minutes dated the 2nd September 2010 and the Chairman signed them as a correct record.
- 138.2 The Council approved and adopted the extra-ordinary minutes dated 29th September 2010 and the Chairman signed them as a correct record
- 138.3 Matters arising
See Appendix 1

10/139 Chairman's Report

- 139.1 All items have been covered by the agenda – no report given

10/140 Clerk's Report

- 140.1 No report given.
- 140.2 The Parish Clerk informed the meeting that she had made enquires to our insurance company about insuring all of the playparks. The additional cost for this would be £225 per park. It was agreed to defer this until we look at the budget provision for next year.

10/141 Finance

- 141.1 The Council approved the expenditure listed in Appendix 2.
- 141.2 The Council approved the year end accounts for 2009 and 2010 in income & expenditure format as requested by the external auditor. The Chairman signed them as a true record and the Clerk was asked to send the appropriate paperwork. **Action: Clerk**
- 141.3 The Council approve all expenditure in relation to the Contract 4 accounts (Maintenance and upkeep of all green openspaces)
- 141.4 Cllr Smith reported that some of our funding money for the build of Foxfield Pavilion had been held in an account with SNC which had accrued £13,000 interest. Prologis have agreed to give us the money to help towards the cost of the building . The Clerk was asked to send a letter of thanks. **Action: Clerk**

It was also noted that our architect has sorted out the final bill with the electrical and plumbing contractors and they will be back on site to sort out the snagging issues shortly.

The Pavilion was opened to the public on 5th September 2010 and the main hall and meeting room are now open to hirers at the agreed tariff rates. The cricket and football outfield is still undergoing maintenance but hopefully should be completed for their sporting season next year,

- 141.5 The Parish Council agreed and approved the cost of the solicitor associated with the legal set up of the management committee. The cost is estimated to be around £4,000.

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10/142 Planning, Highways and Transportation

142.1 The Parish Council considered the following:

S/2010/1159/FUL

Location: 12 Wren Close, Grange Park
Proposal: Two storey extension to rear
Case Officer: Katherine White
Observation: No comment

S/2010/1071/FUL

Location: 46 The Spinney, Grange Park
Proposal: Garage conversion with link to main dwelling to create annex
Case Officer: Katherine White
Observation: No comment

S/2010/1049/FUL

Location: Zone F Saxon Avenue, Grange Park
Proposal: Installation of below ground relief drain and erection of 1.25m high equipment cabin
Observations: No comment

142.2 No planning decisions received.

10/143 Staffing

143.1 It was agreed that due to the confidential nature of the business that all staffing issues would be discussed under item 148.1 of these minutes.

10/144 Association (inc buildings sports and social, association and youth)

144.1 Cllr Smith reported that some remedial work had been done to the cricket square to bring it up to the required specification and the end of season treatment has also been completed. The cricket association inspector is coming out next week to consider the quality /standard of the square. It is hoped that it will be playable for next season (April).

The new drainage system that has been installed on the outfield at Foxfield Country Park has had the drainage slits topped up again, the grass is germinating and we will monitor over the winter period.

144.2 It was noted for information that Foxfield Pavilion has been awarded with a five star hygiene certificate.

144.3 There are no items to report on the Community Centre, Muga or Bowling Green.

144.4 Cllr Smith reported that a second public meeting had taken place on 30th September at Foxfield Pavilion to discuss the following issues:

- 1) Choice of Management body – it was agreed that it would be charitable
- 2) One or two organisations – due to the amount of attendees it was agreed to initially have one and then re-consider at a later date
- 3) Names – yet to be agreed
- 4) Arrangements for constituting the charities – the solicitor gave a verbal report
- 5) Funding

At the end of the meeting it was agreed to hold another meeting on the 21st November to discuss some of the items above in more detail. Cllr Smith will organise and report back at the next meeting.

Action: Cllr Smith

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Environment (inc Allotment, Contract 4, Openspaces)

- 145.1 Cllr N Stansfield reported that a meeting had taken place with Quinton Parish Council, District Councillors from Hackleton and Grange Park, members of the Parish Council, M Tilley, NCC Highways and Chairman of the allotments association to discuss the access /egress route to the allotments at Lark Lane. It was agreed that Grange Park Parish Council would liaise with M Tilley regarding the submission of a retrospective planning application. **Action: N Stansfield/Clerk**
- 145.2 The Chairman reported that there had been a delay in the grass cutting regime this month due to some of the machinery breaking down. Frosts have reassured us that there is now a contingency plan if this ever happens again. The hedge has been lowered by the playparks behind Woodland View Primary School so that users of the facilities can be more visual and we are hoping that this may alleviate some anti-social behaviour and litter issues. The Clerk was also asked to investigate into the possibility of installing CCTV cameras within this area. **Action: Clerk**
- It was also noted that we will shortly be going out to tender for Contract 5 (maintenance and upkeep of green openspaces within the Parish) . The Chairman asked the Council to consider any areas/issues that they might like included or removed from this contract. **Action: All Members**
- 145.3 After a brief discussion it was agreed and approved that we would get all the dog bins cleaned once a month. Cllr Fry volunteered to monitor . **Action: Clerk/Cllr Fry**
- 145.4 The Chairman gave a verbal report on the informal meeting we had with SNC environmental officers. The following issues were agreed:
- Relocate litter bin – Within the country park, just inside the entrance at Foxfield Way, turn right and on the grass verge by the footpath.
 - Notice board – to remain the same
 - Opening hours of the gates for the Pavilion – it was agreed that once the landscaping had been done in late October/early November we would open the gates in the morning and close them at night – A sign would be erected on the gate informing users of the opening/closing hours.
- 145.5 The Chairman reported the following on the playparks:
- Quintonside – Fully functioning, no vandalism
Wake Way – needs resurfacing done due to wear and tear – ordered should be completed shortly
Primrose Park – bolts and spinner have been removed from the roundabout – items ordered and should be replaced shortly
Behind Woodland View Primary School – due to vandalism the whole structure and surfacing needs to be reviewed, currently with a consultant to seek more robust alternative equipment.
- 145.6 Grange Park Parish Council has considered for a while the installation of a Youth Shelter and its location. It was agreed that the sites were limited due to the amount of land which is currently owned and maintained by the Parish Council. After lengthy discussions with the Police, Environment agency and planning at South Northamptonshire District Council it was agreed that we would erect a youth Shelter at Grange Valley Greenway, Grange Park. The decision was made to try and give the youth somewhere to congregate and move them away from residential areas and the shops at the district centre. The Project has been part funded by the District Council and it is hoped that it will be well used and appreciated by the youth of Grange Park. Although agreed by the majority of the Parish Council, it was noted that Cllr Wilson strongly objected to the location
- 145.7 It was agreed that we would consider the task of litter picking within the new contract 5 regime – this would be dependant on cost. **Action: to be reviewed in contract 5**
- 145.8 It was agreed that we need to get some more quotes for the installation of some grass Crete for the area adjacent to the Community Centre. The Clerk was asked to seek quotes from suitable companies. **Action: Clerk**

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10/146 Communication

- 146.1 It was agreed that Cllrs N & A Stansfield would be attending an arts meeting on the 13th October and would report back at the next parish Council meeting. **Action: Cllrs N & A Stansfield**
- 146.2 It was agreed due to time constraints that a working group meeting will be held on the 14th October at 8.00pm in the Grange Inn to discuss arrangements for the firework display. It was agreed that the cost of the Firework display would be £2,500 plus VAT and this money would be taken out of S137
Action: All Cllrs
- 146.3 Cllr A Stansfield reported that as the ‘fun day’ had been such a great success and well received that the events committee will organise another one next year. The date of the ‘Village Fete’ will be Sunday 3rd July 2011.
- 146.4 The future running of the youth club had already been discussed within item 10/133
- 146.5 Cllr A Stansfield reported on the ‘fun day’ and said that the day had been well received from the community and as mentioned above another one will be held next year. It was also noted that the money received minus all the expenditure would be match funded by Barclaycard and donated to the charity Animals in need . The Parish Council would like to thank all those that attended and especially all the helpers on the day and a special thanks to the events committee Cllrs Fry, M Stansfield and Ellington.

10/149 Correspondence

- NCC – Parish Grass Mowing for 2010 - noted

10/150 Exclusion of Press and Public

In view of the confidential nature of the business about to be transacted the notes of this part of the meeting will be only attached to the originals

10/151 Date of the Next Meeting

- 151.1 The Next Meeting of the Council will be held on the Thursday 4th November 2010.

Apologies received from Cllrs Nobbs, A Stansfield, N Stanfield, L Ellington .

Cllr Fry will be arriving late.

There being no further business the Chairman closed the meeting at 9.30pm

