



GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)
Parish Council: 01604 702938
www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 2nd October 2008 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), M Smith, A Stansfield, D Ramsay, T Jainu-Deen, C Rees, L Ellington, S Cates, J Foster

Attending: Mrs T Sampson (Clerk)

08/138 Public Questions

None

08/139 District Councillors Report

139.1 District Councillor Jainu-Deen reported that District Councillor O'Leary had recently resigned as a Councillor and that elections will be held later this year to reappoint. The Parish Council agreed that the South Northants District Council could use the facilities of the Community Centre to hold the elections.

139.2 District Councillor Jainu-Deen reported that he had attended a meeting with Sandra Barnes (Leader of the Council) to discuss outstanding issues affecting Grange Park. This will be discussed later in the meeting.

08/140 Apologies for Absence

Apologies were received from Cllr Cates

08/141 Declaration of Members Interest

Cllr Ramsay declared an interest in item 146.1 planning application for the Holiday Inn

08/142 Minutes of the meeting of 4th September 2008

142.1 The Council approved and adopted the minutes dated 4th September 2008 and the Chairman signed them as a correct record .

142.2 Matters arising
See Appendix 1

08/143 Chairman's Report

The Chairman reported on the following meetings he had attended:

- Quarterly Meeting with Quatern Design and Frosts – Progress report on landscaping issues affecting Grange Park. The Clerk was asked to obtain a schedule/timetable. The Chairman sought approval from the Council to proceed with some street cleansing along Wake Way at a cost > £500. **Action:Clerk**
- SNC – Dog Order Consultation meeting – Meeting with Cllrs Stansfield/Walker and the Clerk to inform the Parish on the dog order regulations and the impact it may have on us as a Parish
- Mid- Northamptonshire Parishes – Minutes to be circulated

Continued.....

- Wootton SDA – Notes circulated
- Meeting with Leader of the Council – The Chairman gave a verbal report to the meeting. It was agreed that the Parish Council would compile a list of attendees/ issues and pass them to the Leader in order to organise a meeting . The Chairman will update the Council once a response has been received.
- Meeting with CPM (Management Company) for the Barrette Site – Met with Stephen Brown who explained the responsibilities and issues affecting the Management Company.

It was agreed that if anyone attends meetings on behalf of the council then they should write some notes/action points which will be put in a file and can be viewed by all members of the Council prior to Full Council meetings.

Action: Clerk

08/144 Clerk's Report

The Clerk informed the Council that following the SMS text message advert being submitted in the Grange Park News that only one response had been received. It was agreed that we would put it in the next edition of the newsletter and put posters up in the community centre and parish noticeboards. **Action: Clerk**

08/145 Finance

145.1 The Council approved the expenditure listed in Appendix 2

145.2 It was noted that the Finance Working Group had a meeting to monitor and check the last 3 months accounts and sign them as a true record. There were no outstanding issues

145.3 It was agreed that as per the Health and Safety Guidelines all staff that use the VDU screens for 1 hour continuously are entitled to an eye check financed by the employer. The Council agreed and approved that they would pay for the test for the Parish Clerk and the Administration Assistant.

Action: Clerk

145.4 It was agreed to defer the approval of the financial risk assessment until review dates have been more defined. The Clerk was asked to make these changes and report back at the next meeting.

145.5 It was agreed that Cllrs Walker/Smith be delegated to make changes to the Draft finance agreement from SNC and then passed to our solicitors for approval **Action: Cllrs Walker/Smith**

08/146 Planning, Highways and Transportation

The following applications were considered:

S/2008/1227A

Location: Holiday Inn Express, Grange Park
 Proposal: 2 no replacement vinyl entrance signs) non illuminated
 Case Officer: Suzanne Groves
 Observations: No comment

S/2008/1233/P

Location: 11 Barn Close, Grange Park
 Proposal: Two storey side extension incorporating a two storey rear extension.
 Extension of drive and highway crossover.
 Observations: No comment

Continued.....

- 146.2 No late planning applications were received.
- 146.3 Due to the absence of Cllr Cates the traffic calming signs will be deferred until the next Parish Council Meeting.
Action: Agenda Item

08/147 Administration and Staffing

- 147.1 All staffing issues were discussed under 08/153 of this meeting. It was agreed that Cllr Foster would stay on the staff working group as an advisory body as she would have to resign from being a Councillor at the end of the month due to a house move out of the Parish.

08/148 Recreation and Amenities

- 148.1 Cllr Smith reported about the length of time that is being taken with the legal transfer of Foxfields Country Park.
- It was mentioned informally that there may be a way of starting the project earlier which would mean the Parish Council having to fund the project in the interim stages; however it was pointed out that there was an element of risk.
After a brief discussion it was agreed that we would keep pressurising the developers solicitors and if need be call an extraordinary meeting to discuss a way forward. The expiring date for the builders tenders are the 24th October 2008
- 148.2 The Clerk reported that the litter bins had arrived and were being stored at the Community Centre. It was agreed that Cllrs Walker, Ellington and Stansfield would agree the locations.
Action: Cllrs Walker/Ellington/Stansfield
- 148.3 It was agreed to delegate Cllrs Walker/Clerk to reply to the Consultation paper on Byelaws by the 20th November 2008.
Action: Cllrs Walker/Clerk

08/149 Community Centre, MUGA and Bowling Green

- 149.1 It was agreed that some of the paving slabs around the perimeter of the bowling Green need to be replaced as they are becoming trip hazards. The Clerk informed the council that she had obtained a quote from John Baines, Local Handyman at £350 and that it could be completed before the winter. The Council agreed and approved the above expenditure.
Action: Clerk
- 149.2 It was agreed that the Community Centre will be closed for bookings From Thursday 25th December until 1st January. The only exception will be for the Grange Park Church who will be hirer the facility over this period.
- 149.3 Cllr Ramsay reported that the terms and conditions of the Community Centre needs amending to include a copy of a TENS Licence if a hirer is to sell alcohol and also a test certificate for the use of Bouncy Castle. It was agreed and approved that these changes be made.
Action: Cllr Ramsay/Clerk

08/150 Community Activities

- 150.1 Cllr Nobbs gave an update on the firework display on Saturday 8th November 2008. It was agreed that all money collected on the evening would be given back to the council. The budget is £3,000, this will be for the purchase of the fireworks and associated items, sound, lighting and hiring the scouts equipment and marquee. It was agreed that all stall holders, if needed, would use their own public liability Insurance.
- The next events committee meeting to discuss the above event will be in the Grange Inn at 8.00pm on the 13th October 2008.
- 150.2 Neighbourhood Watch Meeting - update to be deferred to the next meeting.
Action: Agenda Item/Clerk
Continued.....

08/151 Website and Newsletter

151.1 After a brief discussion it was agreed that the Parish Council would look into obtaining 3 quotes from Commercial Companies for a leaflet drop within Grange Park. Grange Park Church have still agreed to do the delivering of the Grange Park News. It was agreed to discuss this again once the quotes had been received . **Action: Clerk**

151.2 No comments received on the website

08/152 Correspondence

- SNC – Standards Committee – Appointment of additional Town/Parish Council representative – emailed to all Councillors
- NCC – Consultation Documents – Northamptonshire Minerals and Waste Development Framework (MWDF)- Noted
- Campaigning to implement the sustainable communities act - Noted

08/153 Exclusion of the Public and Press

Due to the confidential nature and business about to be transacted the minutes of this item will only be attached to the original minutes.

08/154 Date of the Next Meeting

154.1 The next Parish Council meeting will be on Thursday 6th November.

154.2 The Following items will be included on the agenda:

- Signs
- Youth
- Commercial company quotes for Leaflet Drops
- Update on Neighbourhood Watch Meeting

There being no further business the Chairman closed the meeting at 9.20pm

