



GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)
Parish Council: 01604 702938
www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 10th OCTOBER 2006 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), M Smith S Cates, M Crowson, S Jellis, C Ainsworth, T Janiu-Deen, S Batchelor, G Proudley, Cllr Ramsay, Cllr Gerrard

Attending: Mrs T Sampson (Clerk)

06/85 Public Questions

There were no public questions

06/86 District Councillors Report – Sally Townsend

Cllr Townsend reported that she will not be able to attend our next parish meeting in November due to another meeting.

06/87 Apologies for Absence

Apologies were received from Cllr Nobbs.

06/88 Declaration of Members Interest & Apologies for Absence

Cllr Ramsay declared an interest in item 06/94.1

06/89 Minutes of the meeting of 10th October 2006

89.1 The Council approved and adopted the minutes dated 10th October 2006 and the Chairman signed them as a correct record. .

89.2 Matters arising
See Appendix 1

06/90 Chairman's Report

The Chairman read out the following report:

90.1 *Contrary to what was said at the last meeting, Tracy Curtis decided at the last minute not to return to her post as booking clerk following her maternity leave. All other staffing issues will be discussed under item 06/94.*

90.2 *The Chairman reported that there will be a further meeting on the 19th October 2006 with SNC; Bellways and Quartet Design to discuss the progress planned and action taken by those responsible to bring the various open spaces to a suitable standard for handover to the Parish. This meeting is restricted to the members of the set up Group and is closed to the general public.*

Continued...

- 90.3 *It was noted for information only that due to health and safety reasons the two vandalised trees at Foxfields had to be filled at a cost of £2,800*

06/91 Clerk's Report

Nothing to report

06/92 Finance

- 92.1 The Council agreed that a Finance Working Group meeting should be held mid-November. The Clerk was asked to e-mail all councillors with a date and seek their availability. **Action: Clerk**
- 92.2 It was agreed and approved that following a request from Grange Park Pre-school a grant will be given of £300 for a new climbing frame. **Action: Clerk**
- 92.3 The Council considered a request from Grange Park Football Club and decided to give 50% of the MUGA fees (28 weeks at £8.00 = £224). **Action: Clerk**
- 92.4 The Council approved the expenditure listed in Appendix 2 .

06/93 Planning, Highways and Transportation

S/2006/1151/P

Location: 38 The Spinney, Grange Park
Proposal: Loft Conversion
Case Officer: David Eastham
Observations: No comment

S/2006/1202P

Location: 21 Millers Way, Grange Park
Proposal: Loft Conversion
Case Officer: Suzanne Groves
Observations: No comment

06/94 Administration and Staffing

- 94.1 The Council agreed that the temporary (year) post of Administration Assistant should now become permanent. The Clerk was asked to advertise the post accordingly. **Action: Clerk**

06/95 Recreation and Amenities

- 95.1 The Council discussed the request from a local resident regarding allotments within Grange Park. It was agreed that at the moment the Parish Council do not own any of the land within the Parish and therefore are unable to allocate any for allotment purposes.
- 95.2 The Clerk was asked to look into the cost associated with providing bigger dog bins. The Council agreed the additional expenditure for the sanitation of the dog bins on a weekly basis. Cllr Townsend suggested that we may like to contact SNC's Dog Warden regarding the disposal of dog waste. The Clerk was asked to contact. **Action: Clerk**
- 95.3 The Council discussed the issue of a youth shelter and preferred locations. It was agreed that we need to seek the views of the Community and therefore Cllr Smith was delegated to put something in the next newsletter. **Action: Cllr Smith**

Continued.....

06/96

Community Centre, MUGA and Bowling Green

- 96.1 The Council agreed the expenditure for a nappy disposal unit to be located within the disabled toilets at the Community Centre at an approx cost of £485.00 per year. **Action: Clerk**
- 96.2 The Council agreed the expenditure regarding new flooring in both small halls and the entrance hall. The Clerk was asked to obtain three quotes and liaise with Lead Councillor Derek Ramsay. **Action: Clerk/Cllr Ramsay**

Cllr Jellis left the meeting at 9.05pm

- 96.3 It was agreed that the Council should write to all Users of the Community Group requesting that they be respectful of other group's equipment or belongings that are stored within personal allocated spaces within the Centre. **Action: Cllr Ramsay/Clerk**
- 96.4 The council agreed to delegate Cllr Ramsay and the clerk to look into employing a cleaner to work on an ad-hoc basis to cover Sunday mornings. **Action: Clerk / Cllr Ramsay**
- 96.5 The Clerk was asked to look into the planning consent for the Community Centre and also obtain some costs for a noise limiter to be installed in the small halls. **Action: Clerk**
- 96.6 Cllr Ramsay informed the meeting that the remedial work on the Bowling Green has now been completed. It was noted that the legal process is still to be completed regarding the transfer of ownership of the Bowling Green.
- 96.7 It was agreed that Cllr Ramsay would liaise with Cllr Cates regarding the location of a glass cabinet and to find out some costs and report back at the next meeting. **Action: Cllrs Ramsay/Cates**
- 96.8 The Council agreed the emergency procedure for all staff and asked the Clerk to circulate to all staff and obtain signatures. **Action: Clerk**
- 96.9 The Council agreed to seek donations from Salcey Forest and Frost's Landscapes regarding a Christmas Tree to be erected outside the Community Centre this year. **Action: Clerk**
- 96.10 The Clerk was asked to speak to the insurance company regarding the excess amount due on a claim for the broken window in the main hall. **Action: Clerk**
- 96.11 The Council agreed that a bad debt hirer would not be welcome back to use the facilities of the Community Centre until this debt has been cleared. The Council decided to delegate Cllr Ramsay and the Clerk to look into any bad debts and take appropriate action. **Action: Cllr Ramsay/Clerk**

06/97

Community Activities

- 97.1 It was agreed that a Firework Display would take place on Saturday 4th November at Foxfields Country Park commencing at 7.30pm. The Parish Council approved the expenditure of approx £1300 for the fireworks and associated items.
- The Clerk reported that the Parish Council's insurance would only cover them for the event in which the Council members were involved with. All other stall holders would have to use their own public liability insurance.
- It was agreed that Cllr Cates would produce a leaflet to be circulated to all residents within the Parish. The Clerk was asked to obtain a quote from the distribution company. **Action: Clerk**
- All other arrangements will be carried out by the Working Party consisting of Cllrs Smith, Proudley, Cates, Nobbs.
- 97.2 The Council agreed to invite the Police to a meeting to discuss current policing issues around the Parish. The Clerk was asked to arrange this, **Action: Clerk**

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06/98 Website and Newsletter

98.1 The Chairman reported that the webmaster is experiencing some workload issues and is finding it difficult to maintain our website. It was agreed to delegate Cllrs Walker and Smith to look into the matter and report back at the next meeting.
Action: Cllrs Smith/Walker

06/99 Correspondence

- Thank you letter from WI regarding receipt of Grant
- SNC – House Naming of the two flats above the Grange Inn
- PMP – Development of a Green Space strategy for South Northamptonshire Council

06/100 This part of the meeting is closed to the public and press

Notes on this part of the meeting will be held with the master copy only.

06/101 Date of the Next Meeting

Tuesday 7th November 2006 @ 8.00pm

Agenda Items for the Next Meeting

- Ordnance Survey Licence
- Update on Firework Display

There being no other business the Chairman closed the meeting at 9.35pm.