

GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)
Parish Council: 01604 702938
www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 5th NOVEMBER 2009 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), M Smith, D Ramsay, M Aluko, S Cates, C Fry and N Stansfield

Attending: Mrs T Sampson (Clerk) and District Councillor Paul Farrow.

09/321 Public Questions

The Chairman of Lark Lane allotments association joined the meeting to ask the Council if there were any questions in relation to item 328.4 . No questions were asked.

09/322 District Councillors Report

Paul Farrow informed the Council that he had a meeting with the Northamptonshire Inspector of Police regarding a pilot scheme within Grange Park. It was identified that 2 issues need addressing

- 1) to make a connection with the youth
- 2) help with single parents within the Parish who suffer with depression. He also informed the meeting that the Towcester Partnership has just unveiled its latest project, the provision of a youth and community vehicle for use in the South Northamptonshire area. The bus contains six mobile broadband laptops, games consoles, tv's, CD and DVD players and also a supply of books and magazines. The Council requested that Paul booked it for use within Grange Park – dates and information will be advertised on our website. **Action: Paul Farrow**

Cllr Cates asked if any more information had been collated regarding the storage of caravans within the Parish. It was agreed that Paul would look into the matter. **Action: Paul Farrow**

09/323 Apologies for Absence

Apologies were received and accepted from Cllr A Stansfield, Cllr L Ellington, Cllr Nobbs, Cllr Wilson, Cllr Janiu-Deen.

09/324 Declaration of Members Interest

Cllr Nigel Stansfield declared an Interest in item 09/328.4. Ref: Allotments.

09/325 Minutes of the meeting of 1st October 2009

325.1 The Council approved and adopted the minutes dated 1st October 2009 and the Chairman signed them as a correct record .

325.2 Matters arising

See Appendix 1 – The Council went through the action list and the following items were agreed as completed or still outstanding :

- Location of picnic benches – still outstanding
- GPPC Logo for headed notepaper – no longer required – Completed
- It was also agreed that a lot of actions would be completed following this meeting. The Clerk was asked to update accordingly **Action: Clerk**

Continued.....

09/326

Chairman's Report

- 326.1 The Chairman advised the Council that due to time constraints he would be calling an extra-ordinary meeting early in the new year to discuss the S106 agreement and allocation of funds in relation to the the old ikea site which has now been purchased by De-Virgo. The Clerk was asked to seek clarification from WNDC regarding timescales. **Action: Clerk**

It was agreed that an extra-ordinary meeting would also be called on Thursday 19th November 2009 at 7.30pm to discuss in detail Contract 4 (the Maintenance and upkeep of all open spaces within our Parish). The Clerk was asked to circulate the agenda. **Action: Clerk**

The Council decided to have a working group meeting within the Parish Office on Friday 20th November at 7.00pm to discuss financial issues affecting the Parish. This meeting will be for Councillors only and any decisions will be submitted to full Council for approval in December 2009. The Clerk was asked to organise. **Action: Clerk**

The Chairman reported that he would be considering a get together for all Councillors/Staff nearer the Christmas festivities. Dates and venues to be advised. **Action: Chairman**

09/327

Clerk's Report

- 327.1 Nothing to report – all items covered in the agenda

- 327.2 It was agreed that the following Councillors would like to attend the 'Flying Start Course' at Grange Park on the 26th November from 7.30pm – 9.30pm : Cllrs S Cates, Cllr C Fry, Cllr M Aluko. Cllr Ramsay to confirm availability

The Clerk was asked if any other council would like to send a representative. **Action: Clerk**

09/328

Finance

- 328.1 The Council approved the expenditure listed in Appendix 2.
- 328.2 The Council agreed to relinquish the retention payment for the work that was done on the paths at Foxfield Country Park last year and approved expenditure in relation to Contract 4 (list attached)
- 328.3 Cllr Smith reported on the current situation regarding the finances relating to Foxfields Country Park. He reassured the Council that the Quality Surveyor is still in discussion with the Builders regarding the approval of the final account. Once this information has been agreed the Clerk was asked to circulate it to all members. The Council agreed to ask a local resident to carry out an independent audit on these accounts once completion has been agreed – a name and contact number was passed to the Clerk.
- 328.4 Cllr N Stansfield gave a verbal report and tabled relevant information regarding the cost of setting up of the allotments at Lark Lane, Grange Park. After a brief discussion the Council agreed in principle to support the project and that the finances available would be subject to budgetary approval by the end of the year.
- 328.5 The Chairman asked all councillors to submit their budget request for 2010/11 to the Parish Clerk before 16th November 2009. **Action: All Councillors**

09/329

Planning, Highways and Transportation

- 329.1 The following applications were considered:

S/2009/0951/FUL

Location: 12 Quintonside, Grange Park
Proposal: Conversion of integral garage to habitable room
Case Officer: David Read
Observations: No Comment

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For information:

Location: Woodland View Primary School

Proposal: Erection of a single storey building to provide additional four classrooms

329.2 No further planning applications or decision notices were received.

329.3 The Council agreed that no comments were to be submitted regarding the Land registry documents at Grange Valley Greenway . The Clerk was asked to liaise with our solicitor regarding the next steps
Action: Clerk

09/330 Administration and Staffing

330.1 No staffing issues to be discussed.

330.2 The Council agreed to delegate the Clerk and Cllrs Fry, Nobbs, Walker to advertise, interview and appoint a temporary keyholder for the Community Centre/Foxfields and to update at the next Parish Council meeting. The deadline for applications is Friday 13th November 2009

09/331 Recreation and Amenities

331.1 Cllr Smith updated the Council on Foxfields Pavilion and informed them on the following:

Insurance of the Cricket Square – This has been insured under the current Parish Council policy (Allianz) – Astroturf covered for £10,000 and the remaining natural surface area to £2,500. The premium cost to be added to the existing policy until April 2010 is £50.00. The Clerk was asked to erect some signs requesting users of the Country Park to stay off the grassed areas due to reseeded.

Utilities should be connected by the end of the month (November 2009) - an update will be given at the next meeting

It was noted that we had received a letter from the Enforcement Officer regarding outstanding issues with the Pavilion. It was agreed that we would pass these items to our project manager to resolve.

Action: Clerk

A question was raised about whether the artificial Square would be able to be used next season. Cllr Smith responded that the specialist who installed the square had advised against the use next year due to damaging of the other wickets

The Council considered a proposal from So Inspired Fitness to exclusively rent out some recreation space at the Pavilion. The Council agreed to defer the decision until the management of the Pavilion has been finalised.

Action: Clerk

331.2 Due to time constraints of the Parish Meeting, it was agreed that an extra-ordinary meeting will be called to discuss Contract 4 issues in detail. The proposed date of this meeting was scheduled for 19th November at 7.30pm. The Clerk was asked to confirm availability of the hall and distribute associated paperwork.
Action: Clerk

331.3 The Clerk reported that she had attended a site meeting with both the Planning Officer at SNC and the Police regarding the installation of the Multi- Use Games area located at Grange Valley Greenway. The outcome of the meeting was that they felt that the location wouldn't be approved – It was agreed that we would invite the Police/ Planning Officer along to the next meeting in order to discuss alternative locations. The Clerk was asked to organise.
Action: Clerk

It was also agreed that as we have funding to provide a youth shelter that we should go ahead and purchase and install it at Grange Valley Greenway. (Design already approved at previous meetings). The Clerk was asked to speak to the Planning Officer to confirm planning approval before purchase.

Action: Clerk

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09/332 Community Centre, MUGA and Bowling Green

- 332.1 No issues to be reported
- 332.2 Cllr Ramsay informed the meeting that the Bowling Green had just been graded on the condition of the Green and had received an A Grade
- 332.3 Cllr Ramsay informed the meeting that we had received an estimate of cost from Wood & Wier (current Q/S of Foxfield Country Park) for converting the shower area within the Community Centre. The estimated cost was £26,100. It was agreed to include this sum within the budget for 2009/2010.

Action: Clerk

09/333 Community Activities

- 333.1 Cllr Smith updated the Council on the following details in relation to the Firework Display which is scheduled for the 7th November at Foxfield Country Park :
- Names of Volunteers/Helpers to be submitted to the Clerk prior to the event
 - A donation of £50 to the Scouts for the hiring of the Marquee
 - Agreed £40 would be split (£10 each) to the leaflet distributors
 - 10% of the nett would be given to Grange Park Scout Group for all their help on the evening collecting donations and the clearing up/litter picking the following day (Sunday)
 - 09.30 start time was agreed for the setting up of the event
 - Health and Hygiene guidelines had been approved and signed to comply with insurance.
 - The sale of pork rolls, teas, coffees, hot chocolate and Glow sticks were approved
 - Risk Assessments had been reviewed and updated
 - All external contractors had been booked, St Johns Ambulance, Skip, PA System, External/Internal lights etc
 - Appropriate signage for the sale of food, disclaimers etc will be produced and put up on the day of the event.
- 333.2 Cllr Cates reported that there will be a Neighbourhood Watch meeting in December – Date to be advised.
Action: Cllr Cates
- 333.3 It was agreed that the Community Speed Watch Scheme will be discussed at the above meeting
- 333.4 Cllr Cates reported that getting the Youth Forum set up was a slow process and asked that in next year's budget we could include the cost of employing a youth worker (approx cost £25k). The Clerk was asked to contact Wootton and East Hunsbury Parish Council to see how they ran their facilities and the cost to the Parish.
Action: Clerk

The Council also agreed the expenditure of hiring a mini-bus on Friday 6th November to take some of the youth to a Soundbox event at Towcester Café. Cllr Cates reported that parental consent forms had been distributed and that all adults have been CRB checked. The schedule would be collection at the Community Centre at 7.00pm taken to Towcester and then return around 8.30pm. The Clerk was asked to book the mini-bus
Action: Clerk

09/334 Website and Newsletter

- 334.1 Cllr Fry reported that the newsletter will be printed this week, delivered to the Parish office on Friday 6th November and distributed on Saturday morning (7th Nov). A note will be put on the website asking residents to let the Parish Office know if they have not received a copy over the weekend
- 334.2 Cllr Fry informed the meeting that seven applications had been received for the post of youth distributor for the Grange Park news. Four names were picked out of a hat and appointed and the others kept on a waiting list. Induction, risk assessments and personal contact details were given, they also signed for trolleys, gloves, pen & pads. Employment permits have been sent to individual schools for approval. Cllr Fry and Cllr Aluko will be available at the Community Centre on Saturday morning to liaise with the distributors and sort out any issues and refill trolleys.

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09/335 Correspondence

335.1 All items of correspondence were discussed within the Meeting

09/336 Date of the Next Meeting

336.1 The next Parish Council meeting will be held on Thursday 3rd December 2009.

There being no further business the Chairman closed the meeting at 10.00pm

