

**GRANGE PARK PARISH
COUNCIL**
Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 1st MAY 2014 AT THE
COMMUNITY CENTRE, GRANGE PARK.**

Present: Cllrs M Smith (Ch.), S Dawson (V/ch), C Fry, S Ash, K Clarke, D Harris, J Davies, A Walker and M Aluko, W Shakespeare, S Allen

Attending: Mrs T Sampson (Parish Clerk).

14/72 Public Questions

No members of the public were in attendance

14/73 County/District Councillors Report

County Councillor Michael Clarke reiterated the position with the installation of superfast Broadband within Grange Park, It was also noted that a business plan will be drawn up for consideration late summer.

14/74 Apologies for Absence

Apologies were received and accepted from Parish Councillor Nigel Stansfield.

14/75 Declaration of Members Interest

75.1 The following declarations were made:

- Cllrs M Smith, A Walker and W Shakespeare declared an interest in any items on the agenda relating to the allotments/Lark Lane.

14/76 Minutes of the Council meeting of 6th March and 3rd April 2014

76.1 The Council agreed and approved the minutes dated 6th March as a true record following the clarification of item 14/49.2.

The Council agreed and approved the minutes of the 3rd April 2014 as a true record and both sets of minutes were signed by the Chairman of the Council.

76.2 No matters arising.

14/77 Chairman's Report

77.1 All items covered in the agenda.

77.2 This item was discussed under item 14/73 of these minutes and will be deferred until more information is supplied on Superfast Broadband financial cost late summer.

14/78 Parish Clerk's Report

78.1 All items covered on the agenda

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14/79 Finance

- 79.1 The Parish Council agreed and approved the accounts for April 2014. (Appendix 1 of these minutes).
- 79.2 The Council agreed to have a meeting in May to monitor the accounts and agree in principle the end of year accounts.

14/80 Planning, Highways and Transportation

- 80.1 The following planning application was received:
- Location: 19 The Spinney, Grange Park
Proposal: Garage conversion to habitable room
Observations: No comment
- 80.2 No approval/refusal planning decision notices were received.
- 80.3 Cllr Fry reported that we are pursuing with Northampton County Council the installation and purchasing of a bus shelter and looking into obtaining a licence . **Action: Parish Clerk**

14/81 Community Centre, Foxfields & Bowling Green

- 81.1 Cllr S Dawson reported that he will bring an exact sample of the Muga Matting from Forever Green to the next Parish Council meeting in June. If approved then the contractor will be appointed and hopefully commence work during the summer holidays which will incur the least disruption to our hirers. **Action: Parish Clerk**
- 81.2 The Council agreed to send Woodland View Primary school a letter accepting their offer of £1250 towards the cost of replacing the mat surface and to also let them know that the council did not feel their contribution reflected the change/duration of use part way through the contract thus shortening the life of the matting. Cllr S Ash was also asked to look at the last five years income from the MUGA **Action: Parish Clerk**
- 81.3 The Council agreed to the following points in relation to the current building works at the Community Centre to convert the shower areas into more useable recreation space:
- Approval to purchase a washer/dryer machine
 - Intruder alarms all fitted and activated
 - Monitor and associated Powerpoint all running and installed . The Council also asked the Parish Clerk to look into selling the advertising space on the power point in conjunction with the Grange Park newsletter. **Action: Parish Clerk**
 - Insurance costs organised and company informed
- 81.4 The Parish Clerk was asked to seek a quote for the erection of a shed from our current builder who is on site and table the response at our next meeting in June. **Action: Parish Clerk**

14/82 Administration & Staffing

- 82.1 No issues to discuss in relation to staffing
- 82.2 It was noted that interviews had taken place for the post of waiting/serving staff on a zero hour contract. All members of staff will be trained during May/June. The staff will be paid weekly in arrears and join our SAGE payroll system. Opening times have been monitored and we are now opening daily from 9 -8.30pm .

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- 82.3 The Parish Council appreciated that the office staff have worked incredibly hard over the last couple of weeks with the run up to the launch party and also the opening of the bar/café area on a regular basis. It was therefore agreed to delegate the Chairman/Vice –Chairman to agree a bonus for all staff. This money will come from the government allowance as of the 6th April when business/Charities will be able to claim up to £2,000 off their Employer National Insurance Contributions bill.

14/83 Environment

- 83.1 The following issues were discussed in relation to Contract 5 :
- To organise a site visit from a tree surgeon to give us a quote on the tree management that needs to be undertaken.
 - Liaise with Ken regarding an update ref: Foxfield Pitch Drainage
 - Wake Way playpark is now open following the resurfacing of the flooring
 - Ken has agreed that a box mower will be used near residential properties
 - Removal of the trees has been completed at Alamien Wood following some criminal damage and police have been notified.
- 83.2 Cllr S Dawson reported that our new Bonus Homes scheme grant application has gone to a panel review meeting and in principle agreed to the funding of £30k but this will need to go to committee due to the sum being allocated , this meeting is scheduled for the 4th June 2014. The monies allocated will go to part fund some new innovated play equipment at the park adjacent to Woodland View Primary School.
- 83.3 It was agreed that we need to seek a quote from another structural engineer regarding the discharge of condition 1 of our planning application at the allotments at Lark Lane. **Action: Parish Clerk**

14/84 Communication

- 84.1 Cllr Fry informed the Council that a ‘Youth Activators Scheme’ financed by SNC is being run on our MUGA for 10 weeks which encourages the youth to participate in sporting activities. Youth Inspired detached workers will also be present.
- 84.2 Cllr Fry reported that the Newsletter had been circulated. The next newsletter article deadline is at the end of June.
- 84.3 A brief discussion took place regarding the last minute preparations for the ‘Launch Party’ and the naming ceremony of the ‘ Lawrence Suite’. It was noted that a Band, BBQ and Bar had been organised. Photographs will be taken,

14/85 Correspondence

- 85.1 All correspondence has been dealt with in the meeting.

14/86 Administration & Service Request

- Electricity substation Door needs repainting at the end of Lark Lane
- Lamp 80 at Wake Way needs replacing
- Speak to highways regarding the wear and tear on the speed bumps.

14/87 Date of the Next Meeting

- 87.1 The next meeting of the Council will be held on Thursday 5th June at 7.30pm and will be held at the Community Centre.

There being no further business the Chairman closed the meeting at 10.20pm