



GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)
Parish Council: 01604 702938
www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 6th MAY 2006 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), M Smith (V.Ch), D Ramsay, C Ainsworth, S Batchelor, S Cates, G Proudley, M Crowson, S Cates

Attending: Mrs T Sampson (Clerk)

06/15 Public Questions

None

06/16 Declaration of Members Interest & Apologies for Absence

- 16.1 Cllr Walker, Cllr Smith and Cllr Cates expressed on interest in item 06/21.2 regarding the grant request received from Grange Park Scouts.
- 16.2 The Clerk advised all members that their Declaration of Interest Forms need to be completed and returned to the office to formulate a register to submit to the District Council. **Action: All members**
- 16.3 Apologies were received from Cllrs C Nobbs and S Jellis.

06/17 Minutes of the meeting of 4th April 2006

- 17.1 The Council approved and adopted the minutes dated the 4th April 2006 and the Chairman signed them as a correct record.
- 17.2 Matters arising
See Appendix 1

06/18 District Councillors Report

- 18.1 No District Councillor present to give a report.

06/19 Reports

19.1 Chairman's Report

The Chairman reported that a CCTV system would be installed in the Community Centre shortly which will hopefully solve some of the un-welcomed activities in and around the area.

It was also noted that Cllr Walker, Cllr Smith and the Clerk attended a meeting with the Chief Executive of South Northamptonshire County Council . The Clerk was asked to circulate the minutes to all councillors.

Action: Clerk

The Chairman informed the Council that later this month a Finance Working Group Meeting will be planned to discuss the end of year (2005-6) Accounts and how we are progressing now that all book keeping and Payroll records are being done by the staff in the Parish Office.

The May issue of the Parish Newsletter is about to be sent to the printers and will be distributed to local residents very shortly.

Grange Park Church is organising another Litter Pick on the 14th in and around the area between the Green and the Walk Way down to the District Centre. It was agreed that the Parish Council will provide pickers, gloves, black sacks and organise the disposal of the refuse.

The Chairman informed the Council that The Grange Inn Public House will be opening its doors on the 19th June 2006.

19.2 Clerk's Report

Nothing to report

06/20 Annual Parish Meeting – 23rd May 2006

It was agreed that due to time constraints we would defer our Annual Meeting of the Parish until the 6th June 2006. This event will be advertised in the Grange Park Newsletter and notices put up in Budgens and on the noticeboard outside the Community Centre. The format will be as follows:

TUESDAY 6th JUNE 2006

7-7.30pm To Invite parishioners to come and meet the Parish Council to discuss any issues relating to our Parish. Refreshments will be available.

06/21 Finance

- 21.1 The expenditure for the 7th Edition of the Charles Arnold Baker Book was approved and agreed. The Clerk was asked to purchase the book. **Action: Clerk**
- 21.2 The Council agreed to contribute £500 to Grange Park Scout Group to enable them to rent the Community Centre for this calendar year. **Action: Clerk**
- 21.3 The Clerk updated the Council on the following current financial situation:
- All accounts, invoices and payroll are now being done by the office.
 - Accounts have now been approved by our external auditor for 2003/04 and 2005/06.
 - Internal Audit for 2005/06 is scheduled for 15th May 2006
 - Cllr Walker, Cllr Smith and Cllr Ramsay have been approved as our bank signatories for 2006/07
 - Special arrangements have been made with Hardingsstone Post Office for the paying of cheques etc.
 - It was agreed that we need to discuss have a Working Group meeting to discuss any outstanding financial matters (date to be advised).
 - The Clerk also tabled (for information only) a Budgetary Control Statement as at the end of May 2006. It was agreed that this statement will be produced monthly (Statement attached)
- 21.4 It was agreed that after considering four quotes received from Security Companies that we would purchase a CCTV unit from NH Security Systems at a total cost of £8056.98. The Council agreed to delegate Cllr Smith and the Clerk to liaise with the Contractor. A Maintenance and Warranty agreement has been included in the price for a one-year period. **Action: Cllr Smith/Clerk**
- 21.5 It was noted that as the contract for the photocopier did not expire until August 2006 that we would defer this agenda item to the July meeting. **Action: Clerk**

Continued.....

S/2006/0600/P

Location: 9 The Saddlers, Grange Park
Proposal: Conservatory to rear
Case Officer: David Eastham
Observations: No comment

S/2006/0406/A

Location: Buddies USA, Grange Park
Proposal: Signs (Re-Consultation – amended plans)
Case Officer: Suzanne Groves
Observations: For information only

22.02 The following decisions were noted

Approval

Location: 19 Squirrel Close
Proposal: Conversion of Garage

Location: 35 The Spinney
Proposal: Single storey rear extension, part conversion of double garage to form study

Location: Buddies, USA, Grange Park
Internally illuminated box sign:3 no internally illuminated fascia signs

06/23 Administration and Staffing

23.01 A recommendation had been received from the Finance Working Group held on the 25th April 2006 proposing that all financial records will be done from the Parish Council office as from April 2006 and that the Council should terminate the external book keepers contract.

It was agreed that the Clerk would write a letter to A& E Business terminating her employment Contract as from July 2006 which includes a two month notice period as stated in the contract of employment. Any hours incurred and approved by Council during the two month notice period will be paid at the agreed rate.
Action: Clerk

06/24 Recreation and Amenities

24.1 No issues were discussed.

06/25 Community Centre, MUGA and Bowling Green

25.1 It was agreed that ‘no charge’ is made to SNC Summer Playscheme 2006 for the use of the MUGA facility in August 2006.

25.2 In the absence of Cllr Jellis the item regarding the formation of a committee group made up of regular users of the Community Centre was not discussed

25.3 It was noted that the Bowls Club should have their first match on 20th May 2006. A permanent Licence is still being pursued by our Solicitor.
Action: Clerk

06/26 Community Activities

26.1 Cllr Cates reported that he had included a report in the Grange Park newsletter outlining all the Community Development issues which included:

- New Post Box at the District Centre
- Grange park Neighbourhood Watch
- Millennium volunteers
- Formation of a Youth Forum

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06/27 Website and Newsletter

27.1 The Chairman informed the meeting that the Grange Park Newsletter will be printed and circulated shortly.

27.2 The Council noted the new Grange Park Directory.

06/28 Correspondence

- SNC – Grange Park Public Art Programme - Noted
- Northamptonshire County Council – Local transport Plan 2006/07-2010/11 - Noted
- ACRE – Village Viewpoint Magazine - Noted
- DEFRA – Clean Neighbourhoods and Environment Act 2005 - Noted
- NCC – Northamptonshire Minerals Local Plan: Notice of Intention to Adopt - Noted
- Grange Park Directory - Noted

06/29 Date of the Next Meeting

6th June 2006 – Annual Meeting of the Parish from 7pm – 7.30pm followed by our normal Full Council Meeting.

06/30 Agenda Items for the Next Meeting on 6th June are as follows:

- Community Centre being used as an Evacuation Centre
- Summer Party

There being no other business the Chairman closed the meeting at 09.50pm.