

# GRANGE PARK PARISH COUNCIL

Community Centre, School Lane  
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

## MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 7<sup>th</sup> MARCH 2013 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs M Smith (Ch), C Fry, N Jackson, A Walker, J Walker, S Dawson, J Proudley and J Davies.

Attending: Mrs T Sampson (Parish Clerk), District Councillor T Jainu-Deen, County Councillors B Ingram and M Clarke.

### 13/34 Public Questions

A local resident joined the meeting to ask the Parish Council if he could promote all information in relation to CEOP (Child Exploitation and on line Protection) using the Parish Council's communication structure (e.g website/newsletter). The Parish Council agreed to this proposal and ask him to send any links/information to the Parish Clerk.

### 13/35 County/District Councillors Report

Cllr B Ingram our County Councillor informed the meeting that he will be standing down at the next elections in May and told the council that it has been a pleasure working with members past and present at the Parish Council. Cllr Smith (Chairman), on behalf, of the Parish thanked Bernard for all his help and commitment.

District Councillor Tharik Janiu -Deen gave the Parish Council an update of the proposed faster broadband services for Grange Park. It was agreed that Cllr Janiu-Deen would produce some relevant information to be included on our website and the Grange Park page of Facebook. **Action: District Councillor Jainu-Deen**

### 13/36 Apologies for Absence

Apologies were received and accepted from Parish Councillors N Stansfield, S Allen and M Aluko.

### 13/37 Declaration of Members Interest

37.1 The following declarations were made:

- Cllrs M Smith, A Walker and J Walker declared an interest in the following items on the agenda  
Grange Park Community & Sports Association  
Planning application: S/2012/0827/MAF: Allotments vehicular entrance and change of use
- Cllr S Dawson informed the meeting that he has created a new 'disco' business. He will change his register of interest forms to reflect this. **Action: Cllr Dawson**

### 13/38 Minutes of the Council meeting of 7<sup>th</sup> February 2013

38.1 The Council approved and adopted the minutes dated the 7<sup>th</sup> February 2013 and the Chairman signed them as a true record.

38.2 No matters arising.

### 13/39 Chairman's Report

39.1 Any relevant matters have covered within the agenda

Continued.....

## 13/40 Parish Clerk's Report

- 40.1 Any relevant matters have covered within the agenda
- 40.2 It was agreed to delegate the Chair/Vice-Chair to schedule a date for the staff appraisal of the Parish Clerk.  
**Action: Chairman/Vice-Chairman**

## 13/41 Finance

- 41.1 The Parish Council agreed and approved the accounts for March (Appendix 1 of these minutes).
- 41.2 The Council approved the financial risk assessment which had been circulated prior to the meeting for consideration. No changes were made.
- 41.3 It was noted that the Standing Orders and Financial Regulations have been updated to refer to the 2011 Accounts and Audit Regulations.
- 41.4 The Parish Clerk reported that she had attended a meeting with Avia in reference to the renewal of the Parish Council's insurance. The Parish Council agreed to delegate the Parish Clerk/Chairman to update the Asset Register and seek best value from the quotes received from Avia and Aon. The insurance is due for renewal on the 1<sup>st</sup> April 2013. **Action: Parish Clerk/Chairman**
- 41.5 It was noted that our Parish lease vehicle is up for renewal. After obtaining quotes from Mitsubishi and Toyota it was agreed in order to obtain best value that we would opt for the Toyota Invincible. The Parish Clerk/Chairman were delegated to organise the return of the existing vehicle and liaise with Toyota.  
**Action: Parish Clerk/Chairman**
- 41.6 The Parish Council considered a grant request from the 1<sup>st</sup> Grange Park Rainbow Group to help the with their annual census payments. The Council agreed to donate £250 towards their running costs of using Community facilities (local Government (Miscellaneous Provisions) Act 1976 s.19). The Parish Clerk was asked to organise a cheque and letter. **Action: Parish Clerk**
- 41.7 The Council agreed to the cost (£400-£500) of using our legal team at Hewitson's to complete the legal transfer of open space land at the Woodlands which is currently owned by developers (George Wimpey)  
**Action: Parish Clerk**
- 41.8 The Parish Clerk reported that up until the end of January our financial situation was as follows:
- |                             |                   |
|-----------------------------|-------------------|
| Income                      | £198,628.12       |
| Reserves from previous year | £59,099.78        |
| Minus expenditure           | £194,866.04       |
| <b>Total</b>                | <b>£62,861.86</b> |

## 13/42 Planning, Highways and Transportation

- 42.1 The Parish Council considered the following planning application:
- S/2013/0067/FUL  
Location: 1 Williams Way, Grange Park  
Proposal: Two storey side extension  
Observations: We express concern with the possible over development of the site as the proposal doubles the current footprint. We are also concerned about the ownership of the land.

Continued....

S/2013/0119/FUL

Location: 7 Pine Close, Grange Park  
Proposal: Two Storey rear extension  
Observations: No comment

S/2012/0827/MAF

Location: Land between Quinton Road & Lark Lane, Grange Park  
Proposal: Change of use from public open space to allotments with car parking (retrospective). Changes to access road and creation of a turning head forming vehicular access to allotments  
Observations: No comment

42.2 No planning approval/refusal decisions were received.

42.3 It was noted that guidance had been sought from SNC regarding the erection of a cricket banner at Foxfields Country Park. The Parish Clerk was asked to complete the advertising consent forms and seek approval. **Action: Parish Clerk**

### 13/43 Grange Park Community & Sports Association (GPC&SA)

43.1 Cllr J Walker updated the Council on the recent meeting held with the association on Monday 4<sup>th</sup> March and highlighted the following points:

- Members of the association are currently actively looking at ways to generate more income
- It was noted that Association trustees would be willing to help out in providing refreshments for Grange Park Rangers when required
- Premium time tariff rates are being look into and also a category for the hiring of the facilities for special events. ie.weddings
- A limited bar would be provided and this will be staffed initially by volunteers of the association

43.2 Cllr S Dawson reported that he has investigated the cost of purchasing some soft play equipment to be used within the Community Centre. The cost to provide adequate equipment would be in the region of £20-£30k. It was also suggested that there would be a considerable amount of legal issues we would have to look into. The Parish Council agreed to defer this matter until later in the year. The Council also agreed that they would not pursue the joint arrangement proposed with the Wootton Grange Bowling Club and that they would seek more information to the suitability of the area proposed

### 13/44 Environment

44.1 All members present viewed the letter received from Wootton Grange Bowls Club (WGBC) in reference to our draft lease agreement. WGBC made the following comments:

- To establish who would pay for the maintenance of the current assets of the mower and irrigation system.
- The Parish Council agreed that they would be liable for any maintenance on the irrigation system and would enter into a yearly contract to provide that service.
- With regards to the mower the Parish Council deemed the maintenance of mower to be the responsibility of WGBC.
- Grange Park Parish Council will provide insurance cover for the assets they own
- Grange Park Parish Council will be responsible for the hedges, walls fences and paving.
- It was also agreed WGBC could have use of the toilets and changing rooms

The Parish Council delegated the Parish Clerk/Cllr J Walker to update the lease agreement and reissue to WGBC for approval. It was also noted that WGBC suggested a meeting to discuss the issues raised above. The Council delegated Cllrs Smith/J Walker and A Walker to attend.

**Action: Parish Clerk/Cllr J Walker**

44.2 The following issues were discussed in relation to contract 5:

- Grass verge on Wake Way near Home Close – it was agreed that we would repair the damage caused recently when a motor vehicle mounted the kerb in the snow and also

install a grit bin there during the winter months. It was also suggested that we contact our local PCSO and advise her of the current position ref: parking within this area.

- Fencing around the play area at the Ridings has now been fixed
- It was agreed that we would ask R&G to install a planted raised bed at the entrance to Grange Park and purchase two planters to be used at the other entrance. Planter designs and locations to be finalised.

**Action: Parish Clerk**

## 13/45      **Communication**

45.1      Cllr Fry reported that the deadline for articles for the next edition of the newsletter is 11<sup>th</sup> March 2013. It was noted that we should include a note asking residents for ideas or suggestions on any issues of concern within the Parish.  
**Action: Cllr Fry**

45.2      Cllr S Dawson reported that he would chase the logos and report back at the next meeting.

**Action: Cllr Dawson**

45.3      Cllr Fry asked the Parish Clerk to organise a meeting with Jenny Evans, Youth Inspired to discuss any issues in relation to the running of our youth club and any forthcoming events.

**Action: Parish Clerk**

45.4      The Parish Council in conjunction with the Association agreed to hold the following community events:

DATE	EVENT	VENUE
Saturday 4 May 2013	Community Disco  £5 per ticket, adults only first drink free	Community Centre
Sunday 30 June 2013	British Grand Prix  Watch on the big screen Refreshments	Pavilion Hall
Saturday 13 July 2013	Summer Event  Live music, bbq, refreshments, stalls, sports, BMX, climbing wall etc.	Pavilion Hall
Saturday 2 November 2013	Bonfire Night  Firework display	Pavilion Hall
Tuesday 31 December 2013	New Year's Eve Party  Ticket only event, disco and bar, extension to 1.00am	Pavilion Hall

**13/46 Correspondence**

All items of correspondence has been dealt with during the meeting

**13/47 Administration & Service Request**

Nothing to report

**13/48 Date of the Next Meeting**

48.1 The next meeting of the Council will be held on Thursday 11<sup>th</sup> April 2013 at 7.30pm and will be held at the Community Centre.

There being no further business the Chairman closed the meeting at 9.00pm.