

**MINUTES of the EXTRAORDINARY MEETING of GRANGE PARK PARISH COUNCIL held at Grange Park Community Centre on Wednesday 18th June 2003 at 7.30pm.**

Present: Councillor Denise Hutt (Chairman)

Councillor Martin Smith

Councillor Nicola Novak

Councillor Anthony Walker

Councillor Christine McClennan

Councillor Maurice Crowson

Councillor Dhushy Kumar

Councillor Adam Smith

Clerk – Jas Meadows

0 Parishioners

It was brought to light that no Councillors had received the agenda by email from the Clerk. However, as the agenda was displayed on the public notice board and all Councillors were aware of the date a vote was put forward by Councillor Denise Hutt. Majority voted that we should continue with the meeting having now viewed the agenda therefore the meeting was opened.

**1. APOLOGIES FOR ABSENCE**

None Received.

**2. COUNCILLOR DECLARATIONS OF INTEREST IN ITEMS ON THIS AGENDA**

None Received

**3. COMMUNITY CENTRE MATTERS**

• **Telephone and Video Door Entry Equipment**

Councillor Anthony Walker had obtained 3 quotes for the Door Entry System, from *Synergy 'B*, *Lock and Key* and *Bee Tee Alarms*. After much discussion it was apparent that although *Bee Tee Alarms* may have been the cheaper option, the specification was not as comprehensive. Between *Lock and Key* and *Synergy 'B*, all Councillors were in agreement for the contract to be awarded to *Lock and Key*. As Councillor Adam Smith was aware of the company he abstained from voting, however, did inform the Council that *Lock and Key* were heavily involved with the Police, 24hr Call Out and cover 94 Sainsbury stores.

• **Crockery and Cutlery**

Clerk Jas Meadows outlined the Crockery and Cutlery that has been looked into, 3 quotations were obtained and Councillor Adam Smith proposed that we spend upto £2,000 on the cutlery with Rutland Company. This proposal was seconded by Councillor Christine McClennan and agreed by majority.

• **Photocopier**

Both Councillors Martin Smith and Adam Smith had obtained quoted for photocopiers as agreed. An excellent deal was given by Toshiba however, as the service agreement was not known on the Dancote machine it was agreed that this item would be agreed at the next Community Centre/Parish Council meeting.

AS

- **Bookings/Car Park**

The Car Park is still an issue and we are still waiting for further clarification. Clerk Jas Meadows will contact the South Northamptonshire Legal Department in order to obtain further information. Councillor Maurice Crowson suggested that if it was a possibility then other options could be used for this purpose. It was agreed that this could be discussed at the next Community Centre Meeting.

- **Alarm System**

JM

As the current alarm system is not monitored it was discussed in detail that 3 quotations had been received for monitoring. Councillor Adam Smith suggested that we contacted *Lock and Key* (who will be fitting the Entry System) to request that this is included the price of the entry system. Councillor Anthony Walker agreed to discuss this further with this company.

- **Notice Boards**

The notice boards supplied by Wright and Smith are un-useable and it was agreed that this would be raised at the forthcoming Snagging Meeting.

AW

- **Snagging Meeting**

A snagging meeting between Bellways, Wright and Smith, South Northamptonshire Council and the Parish Council has been agreed on Thursday 26th June 2003 at 4.30pm. Councillors Martin Smith, Adam Smith, Nicola Novak and Caretaker Peter Hawkridge will attend.

- **Receptionist**

NN

After much discussion it was agreed that as soon as the Entry System was installed it would alleviate a lot of the Clerks and the Caretakers time in having to be in the Community Centre. It was further discussed that the Clerk Jas Meadows would consider the opening hours of the Centre.

- **Floor Care**

Clerk Jas Meadows advised that the company Granwax Products Ltd, who put the floor in the main hall visited to assist with how to look after it. They have advised that we purchase a floor polisher and which materials to use. The cost for this is £750 for the machine and under £100 for the materials. They also recommend a Water Vacuum which we could purchase second hand for £175. This would also be used in the Kitchen and Showers.

It was agreed that Councillor Adam Smith would loan a machine for the time being and that he would look into an alternative machine and advise at the next Community Centre meeting.

JM

Councillor Adam Smith suggested that we consider purchasing a Dance Floor, it was agreed that if necessary this item could be re-visited at a later stage.

- **Crime Reduction Officer Visit**

Councillor Adam Smith was present at meeting between the Police and South Northamptonshire Council to discuss Crime. Items raised had previously been highlighted however it discussed that as Councillor Adam Smith was attending the Snagging Meeting on 26<sup>th</sup> June 2003 these items should also be raised if not already covered on the snagging list.

- **Noise Limiting Device**

Clerk Jas Meadows advised that confirmation from South Northamptonshire Council regarding the need for a Public Entertainments Licence, it was made apparent that this licence was not required for the parties and functions currently booked. Therefore, the Noise Limiting Device was no longer an urgent requirement. When the Licence is received it will specify the exact requirements and the item will be discussed again.

**AS**

**4. IKEA**

**AS**

An article from MP Tony Clarke was advertised recently in the Chronicle and Echo, Councillor Denise Hutt had responded to that article and it was agreed by all that it was not necessary to respond any further and could be discussed again if the need arises.

**5. LORRIES PARKING**

It was discussed that lorries were parking very dangerously at the bottom of Saxon Avenue. It was agreed that Clerk Jas Meadows would notify our Community Beat Officer of this as it was a safety issue.

**JM**

**6. DATE OF THE NEXT MEETING**

The date of the next meeting was agreed to be Tuesday 1<sup>st</sup> July 2003 at 7.30pm.

**CLOSE MEETING TO MEMBERS OF THE PUBLIC AND PRESS**

**7. INITIAL REVIEW OF THE CARETAKER POSITION**

Several issues were highlighted by Councillor Adam Smith regarding the Caretaker position, he was particularly concerned about the Law Implication if the Parish Council continued to do nothing and a reporting structure needed to be in place. He was advised by members of the Council that this had already been discussed and it was agreed that the Caretaker position would be reporting the Clerk Jas Meadows and Councillor Adam Smith agreed to inform the Caretaker Peter Hawkrige of this change. It was also agreed that a working party of Councillors Maurice Crowson, Adam Smith and Caretaker Peter Hawkrige would be looking into the wider issues and report back to the next Parish Council Meeting.

**AS**

**8. COMMUNITY DEVELOPMENT WORKER - UPDATE**

All Councillors were made aware that Vanda Goodship had resigned and her last working week will be week ending 4<sup>th</sup> July 2003. Councillor Adam Smith suggested that an exit meeting be arranged in order to establish why this decision was made. However, as Councillor Martin Smith pointed out Vanda is officially an employee of ACRE and this may not be agreed. Clerk Jas Meadows would contact Vanda and discuss if she would do this either at the next Parish Council Meeting or another time. Councillor Denise Hutt requested that all Councillors have written feedback to her by the next Parish Council Meeting to discuss this role again in more detail, all agreed.

**JM**

**9. CLERKS PAY**

Councillor Denise Hutt proposed that the Clerks salary be increased to NALC scale SCP20 which equals £8.28 per hour, this proposal was seconded by Councillor Adam Smith, all agreed with a show of hands.

**ALL**

**THE MEETING WAS CLOSED BY COUNCILLOR DENISE HUTT**