

**GRANGE PARK PARISH
COUNCIL**
Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 3rd JULY 2014 AT THE
COMMUNITY CENTRE, GRANGE PARK.**

Present: Cllrs M Smith (Ch.), S Dawson (V/ch), C Fry, S Ash, D Harris, A Walker and M Aluko,
W Shakespeare, S Allen, N Stansfield.

Attending: Mrs T Sampson (Parish Clerk).

14/104 Public Questions

- 104.1 No members of the public were in attendance
104.2 The Chairman of Wootton Grange Bowls Club attended the meeting and gave a brief explanation of the current running arrangements of the club and the need to provide additional changing room facilities at Grange Park . It was noted that the Bowls club would be able to donate £1,000 towards the project. After a brief discussion, it was agreed that the Bowls Club would submit an application for additional funding from our County Councillor community allowance.

14/105 County/District Councillors Report

It was noted that both our District Councillors : Tharik Jainu- Deen and Mark Davidson would be resigning due to moving away from the area.

The latest information of superfast Broadband within Northamptonshire can be found by visiting the following website

<http://www.northamptonshire.gov.uk/en/councilservices/Environ/economic/Documents/Newsletter%2012-%20July%202014-%20FINAL.pdf>.

All highways issues can also be reported through the Street Doctor or by visiting the following website:

<http://www.northamptonshire.gov.uk/en/councilservices/Transport/roads/Pages/default.aspx>

14/106 Apologies for Absence

- 106.1 Apologies were received and accepted from Parish Councillors Jonathan Davies and Ken Clarke.

14/107 Declaration of Members Interest

- 107.1 The following declarations were made:
- Cllrs M Smith ,A Walker and W Shakespeare declared an interest in any items on the agenda relating to the allotments/Lark Lane.

Continued.....

14/108 Minutes of the Council Meeting on the 5th June 2014

- 108.1 The Council agreed and approved the minutes dated 5th June and signed them as a true record.
- 108.2 No matters were arising

14/109 Chairman's Report

- 109.1 All items covered in the agenda.
- 109.2 It was noted that the Football Foundation would like to arrange a meeting to discuss both the support day which is a compulsory agreement as in the terms and conditions of our grant and also the future usage of Foxfields pitches. The first meeting is scheduled for either the 15/16th September and to commence at 5.15pm and then followed by a subsequent meeting with all our partners that were included in the grant application: Grange Park Rangers, Wooldale FC, Grange Park Parish Council and the Football Foundation.
- 109.3 It was noted that there are no Full Parish Council Meetings scheduled for August. The next meeting will be on Thursday 4th September 2014. .

14/110 Parish Clerk's Report

- 110.0 All items covered in the agenda

14/111 Finance

- 111.1 The Parish Council agreed and approved the accounts for June 2014. (Appendix 1 of these minutes).
- 111.2 The Parish Clerk circulated the internal audit report dated 12th June 2014 . It was noted that no matters were arising.
- 111.3 It was noted that a quote is still outstanding to upgrade the insurance costs of the Community Centre to incorporate the new café/bar area. **Action: Parish Clerk**
- 111.4 Cllr Stuart Ash reported on the last 3 months trading of the bar/café area and circulated the associated spreadsheets. It was agreed that a working party needs to be formulated in September to look at this in detail and also future bookings and events. It was agreed to schedule a meeting for early September after the summer recess.
- 111.5 The Parish Council agreed and approved the following grant request from the following to provide and equip the following clubs who have educational,athletic or recreational objectives. (*Local Government (Miscellaneous Provisions) Act 1976 s19* :
- Grange Park Pre-School £250,Grange Park Rangers FC £250,Grange Park Scout Group £250. The Parish Clerk was asked to sort out the relevant paperwork . **Action: Parish Clerk**

14/112 Planning, Highways and Transportation

- 112.1 The following planning applications were received:

S/2014/0766/FUL

Location: 10 Squirrel Close, Grange Park

Proposal: Loft conversion to main dwelling and to existing garage to create habitable living space.

Case Officer: Ben Farrant

Observations: No observations

S/2014/0809/FUL

Location: 74 Wake Way, Grange Park

Proposal: Part conversion of existing garage to habitable room

Case Officer : Ben Farrant

Observations: No comment

- 112.2 No approval/refusal planning decision notices were received.
- 112.3 Cllr Fry informed the meeting that due to the numerous conditions imposed to obtain a licence for the installation/purchasing of a bus shelter near Saxon Avenue that the Parish Council would not be pursuing the project.
- 112.4 It was noted that the land where the travellers have been sited at Saxon Avenue belonged to Prologis. They have now been moved.

14/113

Community Centre, Foxfields & Bowling Green

- 113.1 After a brief discussion regarding the replacement of the muga matting , the Parish Clerk and Cllr Dawson were delegated to liaise with the sub-contractors and the supplier of the Tiger Turf to see if a price of £23,000 and hopefully include a dividing net could be agreed. **Action: Parish Clerk**
- 113.2 It was noted that a meeting needs to be arranged with Woodland View Primary School to sign a further 10 year agreement for the maintenance of the muga matting. This meeting will be arranged after the summer recess.
- 113.3 The Parish Council considered the following:
- A quote has been received from S M Developments for a door entry from the bar/café kitchen area to the changing rooms. The Parish Council approved the expenditure but would like one of the spare oak doors used which will reduce the cost.
 - It was noted that the new café/bar area currently complies with the legislation in relation to disabled access and therefore a ramp will not be fitted.
 - The following remedial works will be done over the summer recess: Skirting boards, painting, leaking chillers, replace wooden rails and a smoke detector issues.

14/114

Administration & Staffing

- 114.1 No issues to discuss in relation to staffing
- 114.2 The following message was left on the computer and telephone for the opening hours of the office during the summer holidays .
The following message will be put on the office computers
- Due to staff holidays between Friday 18 July 2014 and Wednesday 3 September 2014 the Parish Office will not be staffed everyday. If you are intending to visit the Parish Office during this time please email first to book an appointment. All emails will be answered when staff are available.*
- In an emergency, please call our caretaker on 07971 165468*
- 114.3 It was agreed to delegate the Parish Clerk and Cllr N Stansfield to make decisions within the summer recess on additional beverages and extra staff needed for the bar/café area.
- 114.4 The Parish Council approved the cost of the services provided by Personnel Advice & Solutions for the forthcoming year of 2014/15
- 114.5 It was noted that all Staff appraisals have now been completed and any issues will be discussed at the Parish Council meeting in September. **Action: Parish Clerk**
- 114.6 It was agreed to seek temporary caretaking cover over the summer recess and to discuss further in September. **Action: Parish Clerk**

14/115

Environment

- 115.1 It was noted that an action log sheet has been formulated and all items relating to contract 5 will be updated weekly and circulated to all councillors for review. It was also agreed that we would engage the services of an experienced tree surgeon who would submit a report and notify the Parish Council of any issues that need addressing. This report will be tabled at the next Parish Council meeting in September and once approved put on our website/facebook page.

14/115 (cont'd)

- 115.2 Cllr S Dawson agreed to arrange a working group meeting with Councillors to discuss the proposed equipment and flooring to be included within the project to update Woodland View Primary School playpark. It was agreed that he would give an update at the next Parish Council meeting in September.
- 115.3 The Parish Clerk informed the meeting that she had e-mailed a building structural engineer in order to discharge Condition 1 of our planning application at the allotments at Lark Lane.
- 115.4 The Parish Clerk was asked to speak to our landscape consultant regarding some remedial works that need to take place with the matting that had recently been installed at Wake Way playpark.

14/116 Communication

- 116.1 It was agreed that the next summer edition of the newsletter has been postponed and the next one will be circulated at the end of September. All reports and adverts need to be submitted to the Parish Office by the end of August.
- 116.2 It was agreed that we would arrange a working group meeting before the 'Summer Event' to discuss last minute running arrangement, stock etc. It was also noted that some Councillors were unable to volunteer to help due to personal commitments.
- 116.3 The Parish Council agreed that they would create a facebook profile page which will allow residents to obtain information on any issues relating to the Parish and Community facilities. This will be updated regularly.

14/117 Correspondence

- 117.1 All correspondence has been dealt with in the meeting.

14/118 Administration & Service Request

Nothing to report

14/119 Date of the Next Meeting

- 119.1 The next meeting of the Council will be held on Thursday 4th September at 7.30pm and will be held at the Community Centre.

There being no further business the Chairman closed the meeting at 10.10pm and wished everyone a good summer.