



GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)
Parish Council: 01604 702938
www.grangeparkpc.org

MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 4th JULY 2006 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), D Ramsay, S Cates, C Nobbs, T Janiu-Deen, S Batchelor, C Ainsworth , S Jellis

Attending: Mrs T Sampson (Clerk)

06/51 Public Questions

None

06/52 Apologies for Absence

Apologies were received from Cllr G Proudly and Cllr Smith

06/53 Declaration of Members Interest & Apologies for Absence

Cllr Cates declared an interest in item 06/ 63.2 regarding a grant request for Grange Park Cricket Club

Cllr Nobbs Declared an interest in item 06/59.1 regarding the Change of use from A1 to A5 at Unit 5 Wilks Way, Grange Park

06/54 Minutes of the meeting of 6th June 2006

54.1 The Council approved and adopted the minutes dated 6th June 2006 and the Chairman signed them as a correct record. .

54.2 Matters arising
See Appendix 1

06/55 District Councillors Report

55.1 Cllr Townsend reported that a decision was still outstanding regarding the release of £600,000 which had been ring fenced to produce a Park and Ride service within Grange Park. **Action: Cllr Townsend**

55.2 Cllr Townsend informed the meeting that Northamptonshire County Council are currently looking at the bus fare changing for those that qualified for Jason, this has been changed to taxies to reduce costs however it has come to light that there are not enough taxies at key times of the day and no disabled wheelchair taxies in South Northants. Again NCC has some funding and will be addressing this issue.

55.3 Cllr Townsend reported that she had spoken to the developers of the Nursing Home and explained that no Lorries were to drive through the parish. They also agreed to keep the site tidy and to clear up after themselves at regular intervals.

Continued.....

Chairman's Reports

The Chairman read out the following report:

- 56.1 *The Chairman reported that there will be a further meeting this month with SNC; Bellways and Quartet Design to discuss the progress planned and action taken by those responsible to bring the various open spaces to a suitable standard for handover to the Parish. This meeting is restricted to the members of the set up Group and is closed to the general public.*

The Internal Auditor has carried out his inspection for the year 2005/2006 and made his report that does contain some recommendations, far fewer than previous reports, many of which have, in any case, been action by the current Clerk. As soon as the RFO's report this includes Section 1 – Annual Return and Section 2 Statement of Assurances have been completed they will be submitted to the External Auditor for inspection. We shall be in the first group to be audited. Considering the backlog of work that existed and the damning report that the previous Clerk made us aware of considerable thanks are due to those concerned in getting us to this position.

It has been suggested by a Parishioner that starting the meetings at 19.30 is a disadvantage for those people that work out of the area and possibly if we started the meeting just half an hour later we may get more of them attending. I recommend to Council that we change the start times to 20.00 hours. With an aim to finish at 22.00 hour.

The Council agreed that the time change to 8.00pm would also be more convenient to members of the Council.

The Council also agreed to cancel the next meeting dated 1st August as many Councillors are unable to attend due to holiday commitments. If there are any matters that need urgent attention then the Clerk/Chairman will call an Extraordinary meeting.

*The next Full Parish Council meeting will therefore be **Tuesday 5th September 2006 commencing at 8.00pm.** The Clerk was asked to notify all members accordingly of the above decision and to make an amendment to our Standing Orders.*

Action: Clerk

It was agreed that the Parish Council would invite the Headteacher of Woodland View Primary School and the Chair of Governors to view the new CCTV system

Action: Clerk.

Clerk's Report

Nothing to report

Finance

- 58.1 The Council approved the payment of £100 to the Inland Revenue for the late submission of end of year payroll for 2004/05.
- 58.2 The Council approved the refund of £30.00 for Mr Appleton for an incorrectly charged invoice in July 2005.
- 58.3 The Council approved the following debts need to be written off:
- Avalon (Advert) £35.00
 - All outstanding payments and receipts for 2004/2005
- 58.4 The Council agreed and approved the following payments:

Date	Cheque No	Supplier	Total
June 06	583	Mr Appleton (Refund)	£30.00
June 06	584	Inland Revenue – Penalty Notice	£100.00
June 06	585	Cancelled Cheque	
June 06	586	Cancelled Cheque	

June 06	587	Petty Cash	£125.08
June 06	588	T Sampson – Salary	£112.64
June 06	589	S Ramsay – Salary	£111.88
June 06	590	J Lawrence – Salary	£103.67
June 06	591	S Warwick - Salary	£54.60
June 06	592	L Cardy – Salary	£39.00
June 06	593	Inland Revenue	£891.50
June 06	594	Cancelled Cheque	
June 06	595	Grange Park Church (Refund)	£10.00
June 06	596	S Thompson (Refund)	£23.00
June 06	597	Absolute Cleaning Services (Cleaning)	£1515.75
June 06	598	A H Contracts	£162.86
June 06	599	Allder Glass (Broken Window)	£111.63
June 06	600	B D O Hayward (External Auditors)	£1175.00
June 06	601	Computer Dr	£59.00
June 06	602	Danka (photocopier)	£116.33
June 06	603	Data Protection	£35.00
June 06	604	E on Electricity	£318.05
June 06	605	Envirolite	£88.13
June 06	606	ESPO	£200.51
June 06	607	Milk	£12.74
June 06	608	F Mitton - PAT testing	£124.55
June 06	609	Jema -Distribution of Newsletter	£117.50
June 06	610	Irrigation Control (Maintenance Contract)	£264.38
June 06	611	Lexis Nexis – Arnold baker Book	£53.45
June 06	612	NALC (Budget & Precepting Course)	£100.00
June 06	613	Orange (Mobile Phones)	£44.75
June 06	614	PRS – Music Licence	£258.50
June 06	615	Pure Water (Window Cleaning)	£50.00
June 06	616	Ramprint – Printing of newsletter	£992.88
June 06	617	SNC (Refuse)	£451.20
June 06	618	Staples (Stationery)	£52.17
June 06	619	Synetic Group – Feet for chairs	£58.75
June 06	620	Tim Catley - Computers	£158.63
June 06	621	A & E Business	£200.00
			£8323.13
		Standing Orders	
June 06		T Sampson	£1077.13
		S Ramsay	£595.01
		J Lawrence	£456.30
			£2128.44
		Total	£10,451.57

58.5 The Council agreed and approved the expenditure of £250 for a lawnmower to be used by John Lawrence to maintain the grass verges around the Community Centre.

06/59 Planning, Highways and Transportation

59.01

S/2006/0802/A

Location: Zone E4 Bridge Meadow Way, Grange Park
Proposal: Siting of a development marketing hoarding around part of site
Case Officer: Andrew Longbottom
Observations: No comment

S/2006/0718/P – Additional information

Location: Unit 5 Wilks Walk, Grange Park
Proposal: Additional information received
Case Officer: Angela Whitfield
Observations: No comment

S/2006/0744/CLU – For Information only

Location: 49 Wake Way, Grange Park

Proposal: Formation of rooms in roof space with 1 rooflight at front and 2 rooflights at rear

Case Officer: Suzanne Groves

Observations: No comment

59.02

The following decisions were noted:

Permission Granted

8 Poachers Close, Grange Park, Northampton

06/60 Administration and Staffing

Cllr Nobbs informed the meeting that the Booking Clerk (Tracy Curtis) is coming to the end of her Maternity Leave and that we should be notified of her intention to return to work later this month (July). The Clerk was asked to look into the situation and report back at the next meeting. **Action: Clerk**

06/61 Recreation and Amenities

After a brief discussion the Council agreed that they were NOT prepared to consider taking over the ownership of the cricket/football pitches until all the snagging items for Foxfields Country Park had been resolved. The Chairman, Cllr Smith and the Clerk will be attending a meeting to discuss the progress of the S106 handover later this month. They will report back at the next meeting in September. The Clerk was asked to put this item on the agenda. **Action: Clerk**

06/62 Community Centre, MUGA and Bowling Green

62.1 Cllr Ramsay updated the Council on the following issues:

- It was noted that a hirer owed us a substantial amount of money for the use of MUGA during 2005/06. After several payment plans being organised by the Council and the hirer ceasing payments due to numerous issues. The Council have now decided that they would write a letter requesting payment within 14 days. If payment is not received within the allocated timescales then they will start legal proceedings. Cllr Ramsay was asked to liaise with the Clerk in writing an appropriate letter. **Action: Cllr Ramsay/Clerk**
- The Council agreed that it would be at the discretion of the Parish Council staff if they were prepared to let uninvited guest into the Community Centre to use the facilities. The decision made by members of staff employed by the Parish Council will be fully supported by the Council

62.2 The Council agreed that they would cancel the contract for the payphone located in the foyer of the Community Centre due to lack of use. The Clerk was asked to cancel the contract with BT and to remove the equipment and return it back to BT. **Action: Clerk**

06/63 Community Activities

63.1 Cllr Cates reported that he has been discussing with Bellway Homes the issue of using Foxfields Country Park for a Summer Party – a decision is still outstanding. Cllr Cates also asked the Clerk to look into availability of using the Community Centre’s facilities on Saturday 19th August 2006. **Action: Clerk**

A date for the Neighbourhood Watch Meeting will be scheduled for later this year.

Cllr Cates reported that he will advertise all Community Events for the Children during the Summer holidays in the next edition of the Grange Park News.

63.2 The Council considered, agreed and approved a request from Grange Park Cricket Club for a grant of £500 to help towards hiring a coach for a cricket tournament during the summer holidays.

Action: Clerk

06/64 Website and Newsletter

64.1 It was noted that the deadline for the next newsletter was Friday 21st July 2006.

Action: All members

06/65 Correspondence

- SNC – Gambling Act 2005 – Consultation on Draft Statement of Licensing Policy - Noted
- Mid Northamptonshire Parishes – Agenda - Noted
- Northamptonshire ACRE – 60th Birthday Celebrations - Noted

06/66 Date of the Next Meeting

Please note there will not be an August meeting, therefore the next meeting will be

5th SEPTEMBER 2006 @ 8.00pm

06/67 Agenda Items for the Next Meeting on 5th September 2006 are as follows:

- Update on Meeting with Chief Executive on Thursday 13th July

There being no other business the Chairman closed the meeting at 09.35pm.