



## GRANGE PARK PARISH COUNCIL

Community Centre, School Lane  
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)  
Parish Council: 01604 702938  
www.grangeparkpc.org

### MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 10<sup>th</sup> JANUARY 2005 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), M Smith (V.Ch), T Janu-Deeb, D Ramsay, S Cates, S Batchelor, G Proudley and S Jellis.

Attending: District Councillor Mrs S Townsend and Mrs T Sampson (Clerk)

#### 05/128 Public Questions

None.

#### 05/129 Declaration of Members Interest & Apologies for Absence

129.1 Cllr S Jellis declared an interest in item 137.2 requesting the Council to consider the installation of a shed and washing machine within the Community Centre.

129.2 Apologies were received from Cllr Crowson, Cllr Nobbs and Cllr Gerrard.

#### 05/130 Minutes of the meeting of 6<sup>th</sup> December 2006

130.1 The Council approved and adopted the minutes dated the 6<sup>th</sup> December 2005 and the Chairman signed them as a correct record.

130.2 Matters arising  
See Appendix 1

#### 05/131 District Councillors Report – Mrs Sally Townsend

131.1 District Councillor Sally Townsend reported that the £600,000 which has been ring fenced to produce a Park and Ride service within Grange Park is still being negotiated with South Northamptonshire Council and the Charles Wake estate. It was agreed she would keep us updated.

**Action: District Councillor S Townsend**

131.2 District Councillor Sally Townsend confirmed that the opening times for the Caroline Chisholm Library are as follows:  
8 - 12 – 1.30 – 8 (Mon – Fri) and 9-5pm on Saturdays.

131.3 It was noted that all year 7 children in 2007 within Grange Park would have the option to attend Caroline Chisholm School as defined in Northampton County Council LEA policy

131.4 It was noted that at the South Northampton District Council Cabinet meeting held on Monday 9<sup>th</sup> January 2006 it was agreed that the pitches at Foxfields were in a fit state for transfer based on their own consultant's opinion and the Football Association. The clerk was asked to obtain a copy of the minutes.

**Action: Clerk**

Continued.....

## 132.1 Chairman's Report

The Chairman reported that himself, Cllr Cates and the Clerk attended a meeting held at the District Centre with all local businesses, which had been very informative and well attended. The main discussion item was how to promote their businesses and how to raise public awareness. Copies of the Grange Park News were circulated.

## Clerk' Report

132.2 Tracy Sampson (Clerk) informed the meeting that the office was currently been 'cleaned up' and new filing systems were being implemented.

- 133.1 It was agreed and approved that a payment of £250 should be paid to David Hoier for additional hours worked in December. The clerk was asked to relay this message to the bookkeeper. **Action: Clerk**
- 133.2 The Council approved that cheque No 428 to A&E Solutions for £313.49 should be cancelled and another cheque raised in the name of A Edlin (cheque No 431) for the same amount.
- 133.3 The Council approved a £100 cheque be given to John Lawrence (Caretaker) to purchase some wood for use within the Community Centre. (Racking for the filing cupboard)
- 133.4 The Council approved and adopted the proposed budget figures for 2006/07. See attached sheet
- 133.5 The Council agreed a precept figure of £101,900 for 2006/07. The Clerk was asked to submit this amount to South Northamptonshire District Council. This precept will be payable in two halves, with the first payment being despatched no later than 20 April and the second no later than 21 September 2006  
**Action: Clerk**
- 133.6 The Council agreed to ask David Hoier (previous Clerk) if he would be prepared to be appointed the Temporary RFO (Responsible Financial Officer) until April 2006. This appointment will be to complete and submit the Annual Return for 2004/05 and also to revise and resubmit our Annual Return for 2003/04.  
**Action: Clerk**
- 133.7 It was agreed that a refund of £30 would be sent to the hirer of the Community Centre for the time spent cleaning prior to her event on 24<sup>th</sup> September 2005. **Action: Clerk**
- 133.8 It was agreed that the £250 cheque from Budgens which has been deposited in our Bank Account will be put towards the outstanding debts incurred by the Grange Park football for the use of MUGA  
The Clerk was asked to notify the bookkeeper. **Action: Clerk**

133.9 The Council approved the following payments:

Date	Chq . No.	Supplier	Value £	Total £
6.12.05	100431	D Hoier	£250.00	£250.00
9.12.05	100432	1st GP Rainbows (Grant)	£250.00	£500.00
9.12.05	100433	GP Cricket Club	£500.00	£1,000
13.12.05	100434	J Lawrence (Wood)	£100.00	£1,100
15.12.05	100435	T Sampson (Salary)	£915.12	£2015.12
15.12.05	100436	Cancelled – written in error		-
15.12.05	100437	J Lawrence (Salary + annual leave)	£804.31	£2819.43
15.12.05	100438	T Curtis (Salary)	£319.58	£3139.01
15.12.05	100439	S Warwick (Salary)	£54.60	£3193.61
15.12.05	100440	D Hoier (Salary)	£1488.28	£4681.89
15.12.05	100441	A Edlin (Bookkeeper)	£313.49	£4995.38
10.01.06	100442	E on Energy (Electricity)	£355.45	£5350.83
10.01.06	100443	Absolute Cleaning	£517.00	£5867.83
10.01.06	100444	Ramprint (Printing of Newsletter)	£771.40	£6639.23
10.01.06	100445	NALC (Audit)	£231.00	£6870.23
10.01.06	100446	Inland Revenue	£1557.18	£8427.41
10.01.06	100447	Staples	£180.72	£8608.13
10.01.06	100448	Siemens	£481.75	£9089.88
10.01.06	100449	ESPO ( Cleaning)	£13.23	£9103.11

10.01.06	100450	Nova – alarm system	£258.50	£9361.61
10.01.06	100451	F Mitton (Electrical maint)	£66.91	£9428.52
10.01.06	100452	Pure Water	£20.00	£9448.52
10.01.06	100453	Cancelled – Account changed (see chq 100457)		
10.01.06	100454	Orange (Mobile)	£44.70	£9493.22
10.01.06	100455	AH Contracts	£72.16	£9565.38
10.01.06	100456	Lloyds TSB (Jema Distribution)	117.50	£9682.88
10.01.06	100457	A Edlin (Bookkeeper)	282.00	£9964.88
<b>TOTAL</b>				<b>£9964.88</b>

## 05/134 Planning, Highways and Transportation

134.1 The Clerk informed the Council that a site map had been received for the Luxury Retirement Apartments within Grange Park and displayed on the Notice Board within the Community Centre.

134.2 The Council considered the following planning applications and made the following comments:

Adjoining Parish Council Consultation

Location: Old Sewage Works, Quinton Road, Northampton

Proposal: Residential development together with nursery

Observations: To reiterate our previous comments

S/2005/1612/P

Location: 35 The Spinney, Grange Park

Proposal: Ground floor rear extension, part conversion of double garage to form study with conversion of garage loft space to form bedroom with dormer window, loft conversion to form bedroom with en-suite bathroom

Observations: No comment

The Clerk was asked to submit these comments to the Case Officer at South Northampton Council.

**Action: Clerk**

134.3 The Council agreed to support the proposals to introduce a 7.5 tonne weight limit within Grange Park. The Clerk was asked to write a letter of support to Atkins.

**Action: Clerk**

134.4 The following planning decision was noted:

APPROVED : Plot 5 Cheaney Drive, Grange Park

Erection of externally illuminated sign and loading bay numbers on building.

## 05/135 Administration and Staffing

135.1 The Chairman informed the Council that a temporary Administration Assistant had been appointed and had commenced work on Monday 9<sup>th</sup> January 2006.

135.2 The Council agreed the disconnection of the third telephone line within the Parish Office and asked the Clerk to implement these changes.

**Action: Clerk**

135.3 A letter of resignation had been received and accepted by the Council from Cllr Bracken. The Clerk was asked to advertise the vacancy.

**Action: Clerk**

## 05/136 Recreation and Amenities

136.1 The Chairman reported on a recent playground inspection with Bellway Homes, SNC and members of the Parish Council. He explained that before the Parish Council would adopt any of these facilities they would have to be advertised in the public domain.

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05/137

## Community Centre

- 137.1 Cllr Ramsay informed the Council that a Community Centre User Group meeting has been arranged for Thursday 23<sup>rd</sup> February 2006 from 7pm. Policies on hiring conditions, rates etc are currently being drafted and will be brought to the next full Council meeting for adoption and approval  
**Action: Cllr Ramsay/Clerk**

*The Chairman asked Cllr Jellis to leave the room as she has already declared an interest in the following matter.*

- 137.2 The Council considered two requests from Woodys Out Of School Club for the installation of a washing machine and a shed within the Community Centre.

The Council decided against the need to buy or install a washing machine as they felt there would not be sufficient use. With regards to the shed they decided to ask the out of School Club to provide more details as to its location, size and use.

The Clerk was asked to write to the out of School Club advising them of the decision.

**Action: Clerk**

*Cllr Jellis rejoined the meeting*

- 137.3 The Council agreed to delegate Cllr Ramsay and the Clerk to liaise with the Bowling Green and report back any issues to the next meeting.  
**Action: Cllr Ramsay/Clerk**

- 137.4 The Council agreed that Freestyle Soccer could use the facilities during the Summer Holiday. It was agreed a rate of £10 per hour. Cllr Ramsay and the Clerk were asked to liaise with the soccer school  
**Action: Cllr Ramsay/ Clerk**

05/138

## Community Activities

- 138.1 Cllr Cates reported that Cllr Proudly and himself recently attended a handover meeting with Acre and that it was very informative and acceptable.
- 138.2 Cllr Cates circulated (for information only) a copy of the Grange Park Community Development Worker Project Summary.
- 138.3 Cllr Cates informed the meeting the Justin Browne would be contacting the office to arrange a date for the Traveller Prevention Officer to come to Grange Park.
- 138.4 The Clerk reported on the recent reports of anti – social behaviour on the Green outside the Community Centre. The Clerk was asked to speak to Tara Cooksammy (PCSO) about writing an article in the next issue of the Grange Park News.  
**Action : Clerk**
- 138.5 The Clerk was also asked to obtain quotes for CCTV cameras to be installed around the Community Centre.  
**Action: Clerk**
- 138.6 The Council also agreed the expenditure of £200 to buy a Digital Camera. The Chairman was delegated to purchase this item on behalf of the Council.  
**Action: Chairman**

*District Councillor Sally Townsend left the meeting at 9.00pm*

05/139

## Website and Newsletter

- 139.1 The Chairman informed the Council that we are experiencing problems contacting the Webmaster. It was agreed that the Chairman would keep trying and report back at the next meeting. **Action: Chairman**
- 139.2 The Chairman asked all Lead Councillors if they would be willing to submit articles relating to their relevant areas to the Editor of the Newsletter for the next edition. The current deadline date for this information is January 19<sup>th</sup> 2006. The Chairman was delegated to ask the Editor for an extension date of the 26<sup>th</sup> January 2006.  
**Action: Chairman**

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- 139.3 The Chairman reported that we are experiencing some distribution problems regarding the Grange Park Newsletter. It was agreed to monitor the situation and report back after the next edition of the newsletter is circulated. **Action: All Members**

## **05/140 Correspondence**

- To receive a letter from Youth Development based at Moulton Park regarding youth club leaders and groups. – Given to Cllr Cates to look at and report back at the next meeting **Action: Cllr Cates**
- Mid Northamptonshire Parishes Agenda – meeting 12<sup>th</sup> January 2006 – Noted
- Letter received from 1<sup>st</sup> Grange Park Rainbows thanking us for our grant donation. - Noted
- SNC – Summer Holiday Schemes and Summer Activities – Noted

## **05/142 Date of the Next Meeting**

- 142.1 The following dates were agreed:
- Tuesday 17<sup>th</sup> January 2006 - Strategy Working Group
  - Tuesday 7<sup>th</sup> February 2006 - Full Council Meeting

142.2

The Clerk was asked to add the following items to the next agenda

Planned Bus Route within Grange Park.

Contact David Newman regarding maintenance and landscaping issues in Grange Park

There being no other business the Chairman closed the meeting at 9.45pm.