



## GRANGE PARK PARISH COUNCIL

Community Centre, School Lane  
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)  
Parish Council: 01604 702938  
www.grangeparkpc.org

### MINUTES OF THE FULL COUNCIL MEETING HELD ON TUESDAY 7<sup>th</sup> FEBRUARY 2006 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), M Smith (V.Ch), T Janu-Deeb, D Ramsay, S Cates, S Batchelor, G Proudley and S Jellis.

Attending: District Councillor Mrs S Townsend and Mrs T Sampson (Clerk)

#### 05/143 Public Questions

A local resident joined the meeting to discuss the landscaping and maintenance issues affecting the traffic island by The Saddlers, Grange Park. The Chairman reported that these islands were the responsibility of the Highways Section at Northampton County Council. It was agreed that our District Councillor Sally Townsend would look into the matter and report back at then next meeting. **Action: Sally Townsend**

#### 05/144 Declaration of Members Interest & Apologies for Absence

144.1 None .

144.2 Apologies were received from Cllr Crowson, Cllr Nobbs, Cllr Jellis, Cllr Batchelor and Cllr Proudley.

#### 05/145 Minutes of the meeting of 10<sup>th</sup> January 2006

145.1 The Council approved and adopted the minutes dated the 10<sup>th</sup> January 2006 and the Chairman signed them as a correct record.

145.2 Matters arising  
See Appendix 1

#### 05/146 District Councillors Report – Mrs Sally Townsend

146.1 District Councillor Sally Townsend reported that the issue regarding the £600,000 which has been ring fenced to produce a Park and Ride service within Grange Park is still being negotiated with South Northamptonshire Council and the Charles Wake estate is still outstanding. It was agreed she would keep us updated. **Action: District Councillor S Townsend**

146.2 District Councillor Sally Townsend reported that South Northamptonshire County Council are currently seeking suggestions/ideas from the Parish Council regarding the future use of the Library located at the District Council. It was agreed to delegate the Clerk to seek clarification from the District Council regarding the definition of Community use and the current restrictions associated with the renting of the premises. **Action: Clerk**

146.3 It was noted that a consultation document has been circulated by WNDC (West Northamptonshire Development Corporation) – A Prospectus for Growth and Prosperity - comments need to be submitted by the 6<sup>th</sup> March 2006.

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**Reports**

## 147.1 Chairman's Report

The Chairman reported that a meeting had been scheduled with David Newman on Wednesday 8<sup>th</sup> February at 4.00pm in the Parish Office to discuss the final document which will be put out to tender shortly regarding the landscaping and maintenance of greenways within Grange Park.

The Chairman also reminded all Councillors of the NALC Finance Training session to be held at the Express Hotel, Grange Park on Tuesday 21<sup>st</sup> February 2006. All Councillors were encouraged to attend.

The Chairman expressed concern and updated members on the recent anti-social behaviour problems on the Green outside the Community Centre. He informed the meeting that the problems had escalated and a meeting has been arranged with the Police, local residents and members of the Parish Council for Thursday 9<sup>th</sup> February 2006.

## 147.2 Clerk's Report

The Clerk informed the Council that in liaison with Lead Councillor Derek Ramsay they were looking into designated storage areas for some regular users of the Community Centre. Cllr Ramsay reported on some of the problems/issues that had been encountered. The Council agreed to delegate Cllr Ramsay and the Clerk to make these decision and implement them accordingly. **Action: Cllr Ramsay/Clerk**

**Finance**

148.1 The Council approved and agreed the expenditure of £500 for the implementation and training of the SAGE Finance package within the Parish Office

148.2 The Council agreed that the Clerk should attend the one- year training course (CIRCLA) organised by NALC and be allowed to take sufficient time off for attending college and studying.

148.3 The Council agreed and approved the additional cost of £40.00 for extra cleaning within the Community Centre.

148.4 The Council approved the following payments:

Date	Chq . No.	Supplier	Total £
27.01.06	100458	Warwick	54.60
27.01.06	100459	T Curtis	319.58
27.01.06	100460	J Lawrence	565.76
27.01.06	100461	T Sampson	1700.62
27.01.06	100462	S Ramsay	376.53
07.02.06	100463	ESPO ( Cleaning)	123.84
07.02.06.	100464	A H Contract (Dog Bins)	72.38
07.02.06	100465	Absolute Cleaning	1092.75
07.02.06	100466	Orange ( Mobiles)	45.19
07.02.06	100467	British Telecom	176.21
07.02.06	100468	EnviroLite ( Repairs Material)	170.26
07.02.06	100469	Mrs Best (Hire Refund)	30.00
07.02.06	100470	Staples	235.91
07.02.06	100471	E On Energy	317.54
07.02.06	100472	NALC (Training Course)	150.00
07.02.06	100473	ACRE ( S Kennedy)	4068.32
07.02.06	100474	Anglian Water	997.13
07.02.06	100475	AES Controls	613.35
07.02.06	100476	Inland Revenue	951.42
07.02.06	100477	Cancelled	
07.02.06	100478	T Sampson (Expenses)	44.91
07.02.06	100479	S Ramsay (Expenses)	153.00
07.02.06	100480	A Edlin ( Bookeeping)	323.97
		<b>TOTAL</b>	<b>£12,583.27</b>

- 148.5 The Clerk reported that the Audit figures for 2003/04 have been approved and accepted by the External Auditor. The only outstanding issue is regarding the amount covered on our insurance policy. It was agreed that the Clerk would look into this matter and report back at the next meeting. **Action: Clerk**

## **05/149 Planning, Highways and Transportation**

- 149.1 The Council agreed to delegate Cllrs Smith/Walker to speak to the solicitors regarding the strip of land at Hampton Chase, Grange Park **Action: Cllrs Smith/Walker**

149.2 The Council considered the following planning applications and made the following comments:

S/2005/1613R

Location: Land at Saxon Avenue and Bridge Meadow Way, Zone E, Grange Park  
Proposal: Three double storey offices (reserved matters pursuant to S/2004/0039/PO)  
Case Officer: Michael Warren  
Observations: No comment

The Clerk was asked to submit the above comments to the District Council. **Action : Clerk**

149.3 The following decisions were noted:

4 The Saddlers, Grange Park  
A single storey extension at rear

149.4 The Meeting with David Newman has already be discussed under the Chairman's report item 147.1.

149.5 The Clerk was asked to obtain diagrams from Northampton County Council indicating the bollards system to be used. **Action: Clerk**

## **05/150 Administration and Staffing**

150.1 The Council considered a request received from the Clerk regarding the payment of Salaries each month. (Letter attached to the master copy of the minutes only as this item is confidential). The Council approved and agreed the attachment and asked the Clerk to inform the Bookkeeper of the decision. **Action: Clerk**

150.2 The Council approved all Maternity Provisions as set out in the attached letter for our Booking Clerk who commences her maternity leave on the 10<sup>th</sup> February 2006. (Letter attached to master copy of the minutes only as this item is confidential). The Clerk was asked to send out the letter. **Action: Clerk**

## **05/151 Recreation and Amenities**

151.1 The Council briefly discussed the future use of the building at the District Centre, Grange Park. (Library). The Council agreed that they needed to obtain more information from South Northamptonshire District Council regarding the following issues:

- Community use definition
- Conditions of hire
- Potential cost involved.

It was agreed that the Clerk would arrange a meeting with Richard Fox, Head of Planning, SNC to clarify the above issues before any suggestions on its future use could be considered by this Council.

**Action: Clerk**

Continued.....

**05/152**

## **Community Centre**

- 152.1 The Council approved and adopted all new hire conditions and tariff rates (copies enclosed). The Clerk was asked to circulate the new conditions and tariffs to all Community Centre/MUGA users before a Community Users Group meeting which is scheduled for Thursday 23<sup>rd</sup> February at 7.00pm. The Council agreed that all current rates will be honoured until December 2006 but any additional hiring of the facilities will be charged at the normal rate. **Action: Clerk**

*Cllr T Janu-Deeb left the meeting at 9.30pm*

- 152.2 The Woody's Out of School Club has withdrawn the verbal request regarding the use of the main Hall at a reduced rate each evening to provide hot meals for the children and the installation of a new lockable wall cupboard in the main kitchen.
- 152.3 The Council agreed that the Community Centre would close over the 2006/07 Christmas and New Year Period. However, the Council would consider a request for a Community Fund raising event over that period.
- 153.4 The Council agreed to delegate Cllr Martin Smith to consider the information submitted by three individual CCTV companies . It was agreed that he would report back at the next meeting. **Action: Cllr M Smith**
- 153.5 The Council agreed to enter into a yearly contract for the maintenance of the irrigation system on the Bowling Green. The expenditure was approved and agreed for the bronze certificate at a cost of £225.00 per year. The Clerk was asked to implement this request. **Action: Clerk**

**05/153**

## **Community Activities**

- 153.1 Cllr Cates reported that he had submitted various articles for inclusion of the next Grange Park Newsletter regarding Community Activities.
- 153.2 Cllr Cates informed the Council that Caroline Chisholm School were holding an 'Get Active Day' on 11<sup>th</sup> March 2006. It was agreed that he could speak to the Webmaster and he would include these details on the parish website **Action: Cllr Cates.**

**05/154**

## **Website and Newsletter**

- 154.1 The Chairman informed the Council that we are experiencing some problems with the distribution of the newsletter. He asked all members if they could monitor the distribution of the next edition and report any non-deliveries to the Clerk. The Clerk will ensure that all names and addresses that are received will be submitted to the Distribution Company. **Action: All members/Clerk**
- 154.2 It was agreed that we would ask Ramprint to print an additional 150 copies of the newsletter this month as the following businesses within the parish have requested copies for circulation:
- Barratts
  - O'Riordan Bond Estate Agents
  - Budgens
  - Pharmacy

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**05/155**

**Correspondence**

- Thank you letter received from Grange Park Cricket Club for the Grant donation of £500 – Noted
- Letter received from Mr Ainsworth regarding the Vacancy for a Parish Councillor – To be put on March Agenda
- WNDC – Presentation on the 20<sup>th</sup> February 2006 - Noted
- Northampton County Council – Notice of intention to adopt for a Waste Local Plan - Noted
- Woody's Out of School Club – Payment of outstanding invoices – To be discussed further at the Finance Working Group meeting on 28<sup>th</sup> February.

**05/156**

**Date of the Next Meeting**

156.1 A list of Diary Dates were circulated to all members which included the following:

Wednesday 8<sup>th</sup> February 2006 – David Newman 4.00pm  
Friday 17<sup>th</sup> February 2006 – Meeting with Residents and Police  
Monday 20<sup>th</sup> February – David Newman 4.30pm  
Tuesday 21<sup>st</sup> February – NALC Training Course  
Thursday 23<sup>rd</sup> February – Community User Group meeting  
Tuesday 28<sup>th</sup> February – Finance Working Group at 7.00pm

There being no other business the Chairman closed the meeting at 10.20pm.