

**GRANGE PARK PARISH
COUNCIL**
Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Parish Council: 01604 702938

**MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 3rd APRIL 2014 AT THE
COMMUNITY CENTRE, GRANGE PARK.**

Present: Cllrs M Smith (Ch), S Dawson (V/ch), C Fry, S Ash, K Clarke, D Harris, N Stansfield, J Davies, A Walker and M Aluko.

Attending: Mrs T Sampson (Parish Clerk).

14/55 Public Questions

Members of Wooldale Football Club joined the meeting in reference to a letter (*Reference March Minutes 14/49.2*) and requested written confirmation on the penultimate sentence of the paragraph before the minutes were signed of as a true record. The Chairman of the Parish Council re-iterated the facts around why a decision had been made at the March Parish Council meeting asking them to seek an alternative site for the forthcoming season.

14/56 County/District Councillors Report

County Councillor Michael Clarke gave an update on the following issues:

- To seek a donation from the Parish Council which will go towards upgrading the current TPON cabinets in Grange Park to superfast Broadband. The overall cost was in the region of £300k to upgrade all the cabinets and a considered donation from Grange Park Parish Council would be 15-16% of the overall cost. It was felt that if this donation was agreed then the Parish Council would be in a strong position to negotiate. Northampton County Council, BT and SNC will also be considering some funding. The Parish Council asked for some more details before they could consider any form of donation. **Action : Cllr M Clarke**

14/57 Apologies for Absence

Apologies were received and accepted from Parish Councillors Wendy Shakespeare and Steve Allen .

14/58 Declaration of Members Interest

58.1 The following declarations were made:

- Cllrs M Smith ,A Walker , N Stansfield and W Shakespeare declared an interest in any items on the agenda relating to the allotments/Lark Lane.

14/59 Minutes of the Council meeting of 6th March 2014

59.1 The Council approved to defer the signing of the minutes dated 6th March until item 14/55 had been clarified. The minutes will be signed at the next meeting in May 2014.

59.2 No matters arising.

14/60 Chairman's Report

60.1 All items covered in the agenda.

60.2 This item was discussed under item 14/56 of these minutes and will be deferred until more information is supplied on superfast broadband financial cost.

Continued.....

14/61 Parish Clerk's Report

61.1 All items covered on the agenda

14/62 Finance

62.1 The Parish Council agreed and approved the accounts for March 2014. (Appendix 1 of these minutes).

62.2 The Parish Clerk informed the meeting that the asset register had now been updated and copies will be e-mailed to all councillors for information. **Action: Parish Clerk**

62.3 It was agreed that due to the increased workload at the moment with the launch of our new café/bar facilities at the Community Centre. The next finance working group meeting will be scheduled for the middle May. **Action: Parish Clerk**

14/63 Planning, Highways and Transportation

63.1 The following planning application was received:

Location: 10 Squirrel Close, Grange Park
Proposal: Loft conversion
Observations: No comment

63.2 No approval/refusal planning decision notices were received.

63.3 Cllr Fry reported that we are pursuing with Northampton County Council the installation and purchasing of a bus shelter and looking into obtaining a licence. **Action: Parish Clerk**

14/64 Community Centre, Foxfields & Bowling Green

64.1 Cllr Dawson updated the council on the quotes received for the replacement of the Muga matting and then they discussed the letter received from Woodland View Governors regarding the contribution to the existing matting of £1250 and how the Parish Council want to go forward with the signing of a new contract. It was agreed that in order to make a decision some income figures need to be produced to see how much revenue is received each year from MUGA bookings. It was agreed to circulate this information prior to the next Parish Council meeting. **Action: Parish Clerk**

The Parish Council agreed to write back to the school accepting and thanking them for the above contribution. **Action: Parish Clerk**

64.2 This item has already been discussed and minuted (14/64.1).

64.3 The following updates were given in relation to the building works at the community centre:

- The material and construction of the outdoor canopy was discussed and viewed. It was agreed that we would continue with the original specification.
- LED lighting under the bar will be put in using an independent controller.
- Wall light bulbs to be replaced with 'warm white'.

64.4 It was noted that all the furniture for the new café/bar will be delivered on Wednesday 30th April at midday.

64.5 The Parish Clerk reported that she had received an e-mail from SNC planning regarding the erection of a shed (for additional changing rooms for the Bowls Club) located near the back of the properties at Brook View do comply with our development rights and therefore no planning permission is required. IT was therefore agreed that the Parish Clerk would obtain a quote from the existing builder who is on site and ask the Bowls Club of a commitment of a 50/50 contribution. **Action: Parish Clerk**

- 64.6 The Grange Park Cricket Club sent a letter regarding their proposed fees for the forthcoming season of 14/15 for the use of the square and Pavilion . The Parish Council had not incurred any additional costs so they accepted this proposal. Cllr Fry abstained from the vote. **Action: Parish Clerk**

14/65 Administration & Staffing

- 65.1 Due to the confidential nature of the business . All items will be discussed under item 14/53 ‘exclusion of press and public’.
- 65.2 The Parish Clerk reported that we have been inundated with CV and enquires from the recent advert for waiting/serving staff for the new café/bar area at the community centre. It was agreed that Cllrs Fry and N Stansfield will conduct the interviews and show them the facilities week commencing 28th April 2014 and report back to council in May 2014.
- 65.3 Staff appraisals will be organised for the middle of May and reported back to Council. The Parish Office will have limited staff over the Easter period although emergency cover will be provided.

14/66 Environment

- 66.1 The Council discussed the following issues in relation to Contract 5 :
- It was agreed to appoint a tree surgeon to do a detailed report of all the trees within the structural belt around the outskirts of our parish. It was agreed to delegate the Parish Clerk to speak to the tree surgeon who has been recommended and arrange a meeting. All findings will be reported back at the next Parish Council meeting. **Action: Parish Clerk**
 - The drainage proposal for the pitches at Foxfields were considered, accepted and approved and the Parish Clerk was asked to rely this information to our landscape consultant. **Action: Parish Clerk**
 - It was noted that work is in progress with regards to the installation of the new play surface at Wake Way.
 - It was noted that a draft response had been sent to all councillors for approval regarding the complaint from a local resident regarding the maintenance of Grange Park and the starting of machinery early in the morning . **Action: Parish Clerk**
 - It was noted that the Landscape contractors have gone through the height barrier at Foxfields. and they would fix it at their cost.
- 66.2 All issues relating to Wooldale Football Club have been discussed under item 14/55.
- 66.3 Cllr S Dawson informed the meeting that a grant application had been submitted to ‘New Homes Bonus Scheme panel for consideration. The date of the panel meeting is scheduled for the 28th April 2014 and the council will be informed of the decision in May 2014. **Action: Parish Clerk**
- 66.4 The Parish Clerk reported that she is trying to obtain another quote for the drawings to be provided to discharge condition 1 of our planning application at the allotments and will report back to Council at the next meeting . **Action: Parish Clerk**
- 66.5 The Parish Council agreed that they would purchase a secure container for the allotments . The allotments association agreed that they are willing to make a significant contribution towards this cost. It was also noted that if the allotments did fold/discontinue then all the assets would transfer to the Parish Council as per our agreement. **Action; Parish Clerk**
- 66.6 The Parish Council considered a request from Wootton Bowls Club regarding the insertion of the Parish Council’s telephone number on their banners . This request was declined.

Communication

67.1 Cllr Fry informed the meeting that she and the Parish Clerk will be attending a meeting with the manager of Youth Inspired, Jenny Evans on Friday 4th April to discuss the following items (Notes were tabled to all members present)

- Feedback from Meeting with Jenny Evans 28th March
- Break down of weekly charge for youth services (6.30pm – 9.30pm)

Proposal

- To stop the detach work on a Friday as this is no longer required.
- Stop Youth Club until September to give time for offenders to move on.
- If necessary Claire to meet Jenny on a monthly basis for updates.
- Continue with the Youth Forum and offer the boardroom in the Pavilion, this will enable the youth club to go forward and have a voice for the youth on Grange Park. They can be our new line of contact when we hope to re-establish the group in September ie code of conduct etc.

Opportunity to replace Youth Club while it is temporary closed

- Colin Hull (Sports and Development Officer SNC) has informed the council that there is a new three year project that delivers **FREE** informal sporting sessions in a range of local community settings for young people aged 14 -19. The project uses sport to engage with young people and to challenge anti-social behaviour in targeted areas. In addition, the project will assist young people and community volunteers - youth leaders, coaches and sports club members - to gain qualifications and develop their self-esteem and confidence. *The project partners are South Northamptonshire Council, South Northants Homes, Northamptonshire Association of Youth Clubs and Daventry & South Northants Community Safety Partnership.*
- Provisionally booked sessions to start from Thursday 24th April until 17th July 2014 from 6-8pm on the MUGA. Suggested two Youth Leaders (Ray/Hayley) from Youth Inspired will be present at the above time to deal with possible issues that may arise from previous youth club attendees.
- The project also run a BOUNTS scheme which is a fob that gives points when the youth attend the project and these points can be spent on social activities, gifts, cinema tickets etc.
- There is **no** cost to the Parish Council for this scheme other than paying Youth Inspired for their attendance while the project gets established.

The Parish Council agreed to delegate Cllr Fry and the Parish Clerk to negotiate the best way forward

67.2 Cllr Fry reported that a complaint had been received by the publisher of village networks regarding one resident receiving numerous copies of his leaflet when delivered with the Grange Park newsletter last weekend. Cllr Fry informed the Council that the matter had been resolved and that as a good will gesture she would like to offer village networks the chance to advertise in our next edition of the newsletter free of charge. The Council approved.

67.3 The Parish Council discussed the following items in relation to the ‘Launch Party’ on the 3rd May 2014:

- Cllr N Stansfield reported that he and the Parish Clerk had visited a glass/crockery/cutlery and bar accessories distributing company in Earls Barton and updated the Council of items that needed to be purchased and showed them samples of the quality of the items. The Parish Council agreed that the associated cost were acceptable and delegated Cllr Stansfield and the Parish Clerk to place the order.
Action: Parish Clerk/Cllr N Stansfield
- Additional glasses will be ordered from Tesco as a back up for the ‘Launch Party’.
Action: Parish Clerk
- It was also agreed that the newly appointed waiting/serving staff will wear black tops/trousers and branded aprons. The aprons will be supplied by the Parish Council. The Clerk was asked to order these at a cost of approx. £12 each.
Action: Parish Clerk

- The Parish Council also agreed to the purchasing of a cake, flowers, balloons and champagne for the presentation of a retirement gift for John Lawrence and also the naming ceremony of the bar area. This will take place at 3.30pm on the 3rd May and only Councillors/Partners and Staff will be attending . The Parish Clerk was asked to organise this.
- Band has been booked '*Sons of Killcullen*' and will arrive at 4pm.
- It was also agreed to purchase a range of cakes from both suppliers of Moberely and Handmade Cakes which are pre-wrapped and will come frozen . The minimum order will be £75 each .

Action: Parish Clerk

14/68 Correspondence

68.1 All correspondence has been dealt with in the meeting.

14/69 Administration & Service Request

Nothing to report

14/70 Exclusion of Press and Public

Due to the confidential nature of the business to be transacted all members of the press and public were not invited to this session.

14/71 Date of the Next Meeting

71.1 The next meeting of the Council will be held on Thursday 1st May at 7.30pm and will be held at the Community Centre. This meeting will include the Annual Meeting of the Parish and also the Annual General Meeting of the Council.

There being no further business the Chairman closed the meeting at 10.20pm