

# GRANGE PARK PARISH COUNCIL

Community Centre, School Lane  
Grange Park, Northampton NN4 5FZ

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www.grangeparkpc.org

## MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 4<sup>th</sup> NOVEMBER 2010 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch) M Smith (Vch), A Stansfield, C Fry, M Aluko and J Proudley.

Attending: Mrs T Sampson (Clerk)

### 10/152 Public Questions

A local resident joined the meeting to discuss fly tipping issues along Saxon Avenue. Cllr A Stansfield reported that as Saxon Avenue is the only adopted road within Grange Park it was the responsibility of the District Council and that all issues had been reported.

### 10/153 County/District Councillors Report

District Councillor Paul Farrow reported that the District Council are working hard to cut cost by sharing senior management teams with Cherwell District Council. It was reported that there will not be an increase in the budget this year and it is intended not to affect front line services. The Budget will be approved in early December.

It was also noted that two perspective candidates had expressed an interest at being a District Councillor following the recent resignation of District Cllr Jainu- Deen.

It was also agreed that we would update the website with all new members, MP. County and District Councillors.

**Action: Cllr Fry**

### 10/154 Apologies for Absence

Apologies were received and accepted by County Councillor B Ingram and Cllrs Nobbs, Ellington, N Stansfield, T Jainu-Deen and Neil Wilson. No other apologies were received.

### 10/155 Declaration of Members Interest

Cllr A Stansfield declared an interest in any issues relating to the allotments.

### 10/156 Minutes of the meeting of 7<sup>th</sup> October 2010

156.1 The Council considered some points raised by Cllr Wilson regarding the notes on the youth shelter. After a short discussion the minutes dated the 7<sup>th</sup> October were approved and adopted and the Chairman signed them as a correct record. The Chairman was asked to respond to Cllr Wilson's e-mail and address the individual points raised.  
**Action: Chairman**

156.2 Matters arising  
See Appendix 1

Continued.....

**10/157**

### **Chairman's Report**

- 157.1 The Chairman informed the meeting that he had spoken to the District Council and it seems that the turning circle at the end of Foxfield Way falls under the S106 transfer of Land of Foxfield Country Park . This would mean that the upkeep and maintenance of this area will be the responsibility of the Parish Council. It was agreed to wait on written clarification from the District Council before we discuss any further.  
**Action: Chairman**

The Chairman asked for volunteers to join the finance working group to look at next year's budget and to increase the mandate to include other councillors to sign cheques. Cllrs Aluko and Proudley volunteered.

It was also noted that the Chairman had invited all Councillors, staff and Partners to join him for a Christmas drink at the Grange Inn on Thursday 25<sup>th</sup> November 2010 at 7.30pm

- 157.2 The Parish Council nominated Cllr Smith and N Stansfield to represent them on the newly formed management committee who will look after the day to day running of some of the current assets owned by the Parish Council.
- 157.3 The Chairman reported that he had a meeting with Wootton East Hunsbury Parish Council regarding sharing some of the maintenance services and resources. It was agreed to ask the Chairman to seek further clarification on service level agreements, Insurance Liabilities etc and report back at the next parish council meeting.

**10/158**

### **Clerk's Report**

- 158.1 No report given.

- 158.2 The Parish Clerk informed the meeting that she had been selected to be a representative on the County Executive Committee and that all new appointments are invited to attend an induction meeting on the 12<sup>th</sup> November followed by an Executive Committee meeting on Saturday 20<sup>th</sup> November. A report will be given at the next Parish Council meeting.  
**Action: Clerk**

**10/159**

### **Finance**

- 159.1 The Council approved the expenditure listed in Appendix 2.
- 159.2 Following the submission of our 2009/10 accounts in an income and expenditure format the external auditor has asked us to make some further modifications as per their letter dated 10th November 2010. The Council agreed to delegate the Clerk and the Chairman to make the appropriate changes. It was also agreed that we did not want to increase our insurance policy to include the lights at the Spinney or the new flooring at the playpark at Quintonside.
- 159.3 The Council approve all expenditure in relation to the Contract 4 accounts (Maintenance and upkeep of all green openspaces).
- 159.4 Nothing to report in association with the finances at Foxfield Pavilion.
- 159.5 All members of the Parish Council were asked to submit any budget proposals for 2011/12 to the Parish Clerk by the end of November 2010

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## 10/160 **Planning, Highways and Transportation**

160.1 The Parish Council considered the following:

S/2010/1213/FUL

Location: 38 The Spinney, Grange Park  
Proposal: Conversion of garage to habitable accommodation  
Case Officer: Katherine White  
Observations: No comment

S/2010/1291/FUL

Location: Grange Farm Service Station, A45  
Proposal: Replacement shed to rear of car wash and enclosure of car wash area  
Case Officer: Daniel Callis  
Observations: No comment

160.2 Planning decisions received:

S/2010/1049/FUL

Location: Zone F Saxon Avenue , Grange Park  
Proposal: Installation of below ground relief drain

Appeal Decision

Location: 33 The Meadows, Grange Park  
Proposal: Certificate of Lawful Use

The Council considered a letter from a resident at 35 The Ridings regarding the purchasing of some land adjacent to his property which in time will belong to the Parish Council. It was agreed that this request is a little premature due to not owning the land and also it is the Parish Council policy not to sell any parcels of land within the Community

## 10/161 **Staffing**

161.1 It was agreed that due to the confidential nature of the business that all staffing issues would be discussed under item 166.1 of these minutes.

161.2 The Parish Council received 125 applicants for the post of Assistant Clerk. A short list had been compiled and agreed to interview seven candidates. The Council agreed to delegate the Chairman, Clerk and Cllr Aluko to interview and appoint. It was agreed that the candidate would be employed on an initial three month probationary basis.

## 10/162 **Association (inc buildings sports and social, association and youth)**

162.1 No issues to report at Foxfield Pavilion or Country Park

162.2 The Clerk was asked to obtain a quote for the replacement of the matting surface at the muga .  
**Action: Clerk**

162.3 The Clerk was asked to obtain information regarding SERCO from South Northants District Council Mark Everitt will be producing some notes from the meeting held on the 21<sup>st</sup> October and will circulated.

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## **10/163 Environment (inc Allotment, Contract 4, Openspaces)**

- 163.1 Nothing to report
- 163.2 Cllr Walker reported that the play park at Primrose has now been fixed and opened. The next contract 4 meeting is on the 9<sup>th</sup> December 2010 and all councillors are welcome to attend.
- 163.3 It was agreed that the location of the youth club will be option 2 (nearer the brook) – All details will be amended and circulated in the next edition of the Grange Park newsletter.
- 163.4 It was agreed to delegate Cllrs Walker and Fry to speak to Wootton and East Hunsbury Youth Co-ordinator regarding a service level agreement and obtain further information from the current youth club volunteers before a decision can be made on their future. The Clerk informed the meeting that a grant application had been submitted to NCC for consideration. **Action: Cllrs Walker/Fry**

## **10/164 Communication**

- 164.1 Nothing to report on Neighbourhood Watch or Arts issues
- 164.2 The Events committee have organised all issues in relation to the firework display – all volunteers were asked to arrive at 1pm to help with the setting up and organising of the hot food and refreshments.
- 164.3 Cllr Fry reported that the editor of the newsletter would like to relinquish this post in the New Year due to pressure of work. It was agreed that the Parish Council would seek advice and perhaps do the task internally within the Parish Office with the help of Cllr Aluko. **Action: Cllr Fry to look into issues**

## **10/165 Correspondence**

- 165.1 All issues discussed within the meeting

## **10/166 Exclusion of Press and Public**

In view of the confidential nature of the business about to be transacted the notes of this part of the meeting will be only attached to the originals

## **10/167 Date of the Next Meeting**

- 167.1 The Next Meeting of the Council will be held on the Thursday 2<sup>nd</sup> December 2010.

There being no further business the Chairman closed the meeting at 9.50pm

