



GRANGE PARK PARISH COUNCIL

Community Centre, School Lane
Grange Park, Northampton NN4 5FZ

Bookings: 01604 701431 (Mon/Wed/Fri 9am-11.45am only)
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MINUTES OF THE FULL COUNCIL MEETING HELD ON THURSDAY 10th MAY 2007 AT THE COMMUNITY CENTRE, GRANGE PARK

Present: Cllrs A Walker (Ch), S Cates, C Nobbs, D Ramsay, T Janu-Deen, C Ainsworth, G Proudley

Attending: Mrs T Sampson (Clerk)

07/66 Public Questions

Charlotte Nobbs joined the meeting to discuss the Hockey Club and their concerns about the use of the MUGA and the associated costs. A background sheet was tabled outlining all the different aspects of the club including that they are and how the Parish Council could help them.

After a brief discussion the Chairman thanked Charlotte for her comments which had been noted and said the Council will discuss the issue later in the meeting under agenda item 07/73.3

Also our new PCSO Richard Markham came and introduced himself and informed the Council that he is building up a strong rapport with the youth and their only demand seems to be some Multi Use Area they can use for a kick around or to play basket ball.

07/67 District Councillors Report – Tharik Janu-Deen

None

07/68 Apologies for Absence

Apologies were received and accepted from Cllrs R Gerrard, D Ramsay and J Foster

07/69 Declaration of Members Interest & Apologies for Absence

None .

07/70 Minutes of the meeting of 5th April 2007

70.1 The Council approved and adopted the minutes dated 5th April 2007 and the Chairman signed them as a correct record.

70.2 Matters arising
See Appendix 1

Continued.....

07/71 Chairman's Report

For the record we must congratulate our Clerk, Tracy Sampson, in completing the Clerk's CilCA exams. This plus the fact that 11 Councillors were elected in May put us in a good situation to work towards achieving Quality Status.

It is the end of our FIRST year where all accounts have been prepared and completed by the Parish Office.

Our end of year accounts have been prepared and are ready to be audited – Copies of all income and expenditure can be obtained from the Parish Clerk.

All PAYE, NI and Inland Revenue have been done online this year for the first time – This has all been completed and data verified by the Customs and Excise to be correct. By doing it on-line we will be entitled to £150 voucher later this year.

All VAT has been claimed to up to date – which was £15,124.90.

It was agreed that as good practice and in keeping with our standing orders all apologies should be given to the Clerk prior to Council meetings and reasons will be logged and approved by Council.

Green spaces any reports to be passed to the Clerk and an assessment of their priority will be made between us and Quartet.

07/72 Clerk's Report

Nothing to report

07/73 Finance

73.1 The Council approved the expenditure listed in Appendix 2.

73.2 The Council considered a request from Grange Park Church regarding a grant to help with the development and rebuild of the Life Centre (Old Library building at the District Centre). It was agreed that we would reconsider this application later in the year. The Clerk was asked to make a note and include it on the agenda for the October meeting. **Action: Clerk**

73.3 The Council considered a grant request from Grange Park Hockey Club and agreed and approved that we would give the £400 towards the rental of the whole Muga. **Action: Clerk**

73.4 The Council approved and agreed that the figures presented to them was a true record of all income and expenditure incurred by this Council for 2006/07. The Clerk was asked to complete the appropriate form ready for the internal/external audit. **Action: Clerk**

07/74 Planning, Highways and Transportation

74.1 None received

74.2 None received

74.3 Cllr Proudly gave a verbal report on the school bus stops around the parish and their locations. It was agreed that due to various complaints received from residents who live in Wake Way, we would write a letter to the LEA requesting that they consider moving the stop to a more appropriate site. The Clerk was asked to write an appropriate letter. **Action: Clerk**

Continued.....

07/75 Administration and Staffing

- 75.1 It was agreed and approved that Cllrs Nobbs and Walker would do the staff appraisals later this month and recommend to council the spinal point for each employee that they considered to be relevant under the National agreement. **Action: Cllr Nobbs/Walker**

07/76 Recreation and Amenities

- 76.1 Cllr Smith updated the meeting on the current situation regarding the legal transfer of all openspaces within Grange Park. After a brief discussion it was agreed that we would speak to the legal section of SNC as we would prefer to take control of all the assets and possibly the S106 pot depending on current interest rates. It was understood that there may be a clause in the agreement due to any breach in our S106 obligations. All relevant paperwork will be circulated to all Councillors for information when received. **Action: Clerk**
- 76.2 As discussed earlier in the meeting a demand for a Multi Use Games Area is needed. The Council agreed that we should seek advice from an installation company regarding the cost and possibly using the community land adjacent to the bottom car park near the Community Centre. The Clerk was asked to speak to an installation company and report back at the next meeting. **Action: Clerk**
- 76.3 The Chairman reported that Frosts landscapes have been appointed as our contractors for the next 3 years. It was agreed in a meeting with our consultant Quartet Design and Frosts that all feedback positive or negative should be reported to the Parish Office in order for those comments to be passed on at our monthly meetings. The Chairman will write a report in the next addition of the Parish Newsletter **Action: Chairman**
- Cllr Smith informed the meeting that we have written to five architects inviting them to tender for the project of building the pavilion and associated works. All tenders are due in by the 21st May 2007. An update will be given at the next meeting. **Action: Cllrs Walker/Smith**

07/77 Community Centre, MUGA and Bowling Green

Nothing to report

07/78 Community Activities

- 78.1 It was agreed that a working group will be set up to discuss the Firework Display. Members of the group will be Cllrs Nobbs, M Smith, G Proudley and S.Cates. Cllr Nobbs will set up a date and invite all members. **Action: Cllr Nobbs**
- 78.2 Cllr Cates reported that the Youth Club are currently seeking a grant from SNC for summer activities which includes the use of the Community Centre and Muga for 2 days per week during the summer holidays. It was agreed that Cllr Cates will update us at the next meeting regarding after the grant decision has been made.

07/79 Website and Newsletter

- 79.1 The Council look at all the quotes from Commercial companies and from local charity groups and it was agreed that we would appoint Grange Park Church to deliver the newsletter and a Neighbourhod watch leaflet on a trial basis. The cost was agreed of £200.

Continued....

07/80 Correspondence

- NCC - Parish Council Conference 24th May 2007 – The Chairman and the Clerk will attend
- Grange Park Pre-School Grant application – Considered and agreed to donate £250.
- Grange Park Youth Club – Grant application – Considered and agreed to donate £250

07/81 Date of the Next Meeting

81.1 The following dates were approved:

7th June 2007 – Annual Parish Meeting

There being no other business the Chairman closed the meeting at 10.00pm.