

PART-TIME
ASSISTANT CARETAKER /KEY HOLDER

Grange Park Parish Council has the above
vacancy at Grange Park Community Centre

DUTIES

Include unlocking and locking up the Community Centre before and after bookings on alternate weekends. This will involve ensuring the security of the building, setting alarms etc. Also to act as relief caretaker to cover for holidays or sickness.

As a key holder you may be required to deal with emergency call outs.

SALARY

The hourly rate is £6.50 per hour and hours of work are negotiable as this is a new post and will be reviewed periodically and may be revised due to changing demands.

PERSON SPECIFICATION

Person appointed will need to be able to work flexible hours according to the number of bookings. Needs to be self motivated, proactive and conscientious

INTERESTED: Please write to: Parish Clerk
Grange Park Parish Council
Community Centre
School Lane, Grange Park
Northampton NN4 5FZ

Or contact: 01604 702938

CLOSING DATE28th FEBRUARY 2007